Title: Receiving and Delivery Interfaces between BOSS and TOSC

Number: OA-BOSS-TOSC-04
Revision: 0
Date: 04/01/2019

No.	Task / Description	Responsible Organization
1.0	**Purpose and Scope**	**BOSS/TOSC**
1.1	The purpose of this OA is to identify interfaces between the TOSC Logistics and the BOSS Logistics organizations and document the process by which those interfaces will occur.	**BOSS/TOSC**
1.2	TOSC and BOSS will communicate during these periods to verify an effective process while minimizing impact to material recipients and customer schedules.	**BOSS/TOSC**
2.0	**Period of Performance**	**BOSS/TOSC**
	This OA will be effective upon signature completion until it is amended by one or more of the entities entering into this agreement, or either the BOSS or TOSC contract ends.	**BOSS/TOSC**
3.0	**Misaddressed NASA Procured Shipments**	**BOSS/TOSC**
3.1	Misaddressed NASA procured shipments received either at K6-1547 or M6-744 will be accepted at the location addressed on the freight bill or bill of lading.	**BOSS/TOSC**
3.2	BOSS will be required to request TOSC support for pickup and delivery of items incorrectly addressed to M6-744. TOSC will be required to request BOSS support for pickup and delivery of items incorrectly addressed to K6-1547.	**BOSS/TOSC**
4.0	**NASA Procurements requiring NASA Property Tagging**	**BOSS/TOSC**
4.1	For NASA procurements delivered and processed at K6-1547 requiring NASA property tagging, TOSC will contact the BOSS Property group using the email distribution address provided after NASA Quality has completed their inspection process and turned the item over to TOSC to continue the process. The items staged for NASA property tag installation will remain in the NASA Quality staging area until BOSS has completed the tagging process.	**BOSS/TOSC**
4.2	BOSS Property will support requests from TOSC for tagging of NASA procured property at K6-1547. BOSS Property will notify TOSC of completion of tagging via email notification to KSC-DL-TOSC-LC39-WHSE-Support email address identifying the PO# and property tag# stating the item is ready for delivery to the end user.	**BOSS/TOSC**