Title: KICS Reporting

Number: OA-BOSS-TOSC-02
Revision: 0
Date: 04/01/2019

No.	Task / Description	Responsible Organization
1.0	**Purpose and Scope**	
1.1	PAE-SGT Partners LLC (PSP), Jacobs Technology and NASA require a defined scope of items to be placed on the Kennedy Integrated Control Schedule (KICS). This agreement will define what work the KICS will and will not contain.	**BOSS/TOSC/ NASA**
2.0	**Background**	**BOSS/TOSC/ NASA**
2.1	The KICS is used to coordinate operational work between various contractors and government entities across Kennedy Space Center. It is published for all active processing sites including but not limited to the VAB, the LC-39 area, the Launch Control Center (LCC), the Rotation Processing Surge Facility (RPSF), Pad B, the Space Station Processing Facility (SSPF),,, the Thermal Protection System Facility (TPSF), and the Multi-Payload Processing Facility (MPPF}. TOSC personnel are responsible for entering line items on the KICS. BOSS personnel are responsible for reporting work and statusing the progress of the work. NASA is responsible for resolving scheduling conflicts that may arise.	**BOSS/TOSC/ NASA**
3.0	**Period of Performance**	**BOSS/TOSC**
	This OA will be effective upon signature completion until it is amended by one or more of the entities entering into this agreement, or either the BOSS or TOSC contract ends.	**BOSS/TOSC**
4.0	**BOSS Contract Responsibilities**	**BOSS**
4.1	BOSS will coordinate with TOSC Flow Management and Planning and Scheduling to enter a work line item on the KICS. BOSS will provide daily updates to KICS scheduled work upon initiation and through completion of the job.	**BOSS**
4.2	The following identifies items that will and will not be entered on the KICS	**BOSS**
4.3	Work that will be entered on the KICS: a. Work that will impact other contractors within an operational area b. Work requiring hazardous or safety controls such as:	**BOSS**

	asbestos, lead or other hazardous material abatement/containment; noise abatement c. Major system outages or impairments (PSIN's) that impact facility operations d. Mobile crane lifts/heavy equipment lifting e. Fire alarm testing f. Fire Suppression maintenance requiring audible alarm testing g. Elevator maintenance or repairs that may result in more than a momentary loss of service. h. All Life Safety Code Work I.	
4.4	Work that will not be entered on the KICS which are worked on a Non-Interference Basis: a. Trouble calls, including repairs derived from trouble calls b. Sign installations c. Relocation/Moving of items within or in and out of a facility by Transportation or the BOSS Move Crew d. Routine maintenance which will not interfere with contractors or other operations. e. Impromptu engineering walkdowns including safety inspections, pre-task evaluations, etc.	**BOSS**
5.0	**TOSC Contract Responsibilities**	**TOSC**
5.1	TOSC KICS Planners and Schedulers will enter work on the KICS and complete the line item once the work is reported as complete.	**TOSC**
5.2	TOSC is responsible for publishing the schedule on a daily basis. The schedule can be located at the TOSC SpacePort Portal.	**TOSC**
5.2	Real time work will be coordinated with the TOSC Area Integrator and will be redlined onto the schedule by the KICS Planner/Scheduler. Real time work generated after 2pm will be reflected on the following days schedule and discussed in the morning meetings.	**TOSC**
6.0	**NASA Responsibilities**	**NASA**
6.1	NASA is responsible for resolving scheduling conflicts when a resolution cannot otherwise be made.	**NASA**