

Please answer the following question(s):

1. What is your experience working or volunteering with the public and children?

2. What experience will you bring to your position as a volunteer? (Include work and volunteer experience, education, and any relevant hobbies or interests.)

3. Please tell us about any other special skills that would be an asset as a volunteer. (for example, fluency in another language)

APPLICANT CERTIFICATION

I certify that the above information is complete and true to the best of my knowledge and authorize the NASA WFF Visitor Center to contact references listed concerning my professional experience.

Signed _____ Date _____

Provision of the information requested by this form is voluntary although completion of the form is necessary if you wish to participate in the Goddard Space Flight Center volunteer program. The volunteer program itself is authorized by the National Aeronautics and Space Act of 1958, as amended 42 USC 2451 et seq. The primary use of the data is to determine eligibility for the Goddard volunteer program. The data will be maintained in accordance with the "Privacy Act" requirements covering the GSFC system of record for personnel records.

I, _____ (print name), on behalf of _____ (print "self" or name of minor), acknowledge that my services as a volunteer at the Visitor Center are provided to NASA/Goddard Space Flight Center on a voluntary and unconditional basis. I agree that I am/they are not entitled to any compensation for the services I/they provide and neither heir's successors, myself/themselves or assigns shall make any claim for such compensation. I/they agree to observe and follow all statues and regulations. Including NASA and Goddard regulations, which apply to conduct on Government premises, including but not limited to compliance with the Standards of Conduct applicable to NASA Employees set forth in NASA handbook (NHB) 1900.1. NASA Goddard Space Flight Center shall provide appropriate schedules for my/their services, and may at any time decline further use of my/their services. I/They recognize that my/their conduct may reflect on NASA Goddard Space Flight Center while subject services are provided, and I/they agree to conduct myself/themselves in a courteous and respectful manner.

Signature _____ Date _____



NASA Wallops Visitor Center

Volunteer Code of Conduct

Note: volunteers under 18 years of age need the signature of a parent or a guardian at the bottom of this form.

By signing this agreement, I, _____, agree to the following:
(Please print volunteer's name)

- I understand that the goal of volunteering is to engage and educate the public, and my attitudes and actions should always further that goal.
- I agree to work my entire volunteer shift as scheduled, to conduct myself in an appropriate manner, to be honest, to dress in attire that follows the volunteer dress code, to follow safety procedures, and to be prepared for my shift.
- I understand that if I cannot make a volunteer shift/training (or any part of a shift/training), it is important to notify the Volunteer Services Office ahead of time (24 – 48 hours notice) by calling (757) 824-1404 or emailing wff-nasa-visitor-center@mail.nasa.gov
- During my scheduled volunteer shift, I agree to follow directions given by staff, stay in my designated area, and though I may have friends who are also volunteers at the museum, I understand that while I am at the museum, my focus should be on the guests.
- I understand that I am responsible for reviewing all materials given to me at my interview, Orientation and trainings if accepted in to the program.
- I know that I represent the visitor center, and I promise not to engage in any activity that may cause harm to the animals, museum, others and/or me.

I understand that failing to observe the above pledges will result in disciplinary action and can result in my dismissal from the volunteer program.

Volunteer Signature

Date

Parent/Guardian Signature of approval (if volunteer is under 18 years old)

- I have read the above and give my child permission to volunteer. Furthermore, I acknowledge my commitment and agree to provide the support necessary to ensure his/her success.

Parent/Guardian Phone Number