

National Aeronautics and Space Administration

Mary W. Jackson NASA Headquarters
Washington, DC 20546-0001



To Whom It May Concern:

On October 1, 2025, NASA was partially shut down due to a lapse in appropriations. As a result, many NASA employees are furloughed, which places them in a non-pay status until Congress approves funding. In addition, employees who are working to perform excepted functions will not receive pay until an appropriation is passed by Congress.

Because employees will not receive pay during the lapse in appropriations, some may experience challenges meeting their financial obligations on time. The shutdown furlough is expected to be temporary and is beyond our employees' control. We appreciate your organization's understanding and flexibility for NASA employees who may be experiencing a financial hardship as you assess what temporary relief may be possible.

Our employees will be returned to pay status as soon as possible after Congress passes an appropriation. We hope this letter provides context and explains what our employees are experiencing during the government shutdown. We extend our thanks for your patience and compassion towards our employees during this time.

Sincerely,

A handwritten signature in black ink, appearing to read "Kelly Elliott".

Kelly Elliott
Chief Human Capital Officer