

ORDER FOR SUPPLIES OR SERVICES

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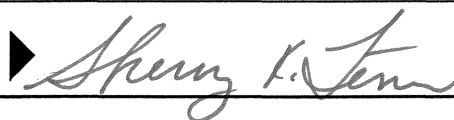
IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 05/01/2011		2. CONTRACT NO. (If any) NNM11AA30C		6. SHIP TO: a. NAME OF CONSIGNEE NASA/Marshall Space Flight Center	
3. ORDER NO. NNM11AA37T		4. REQUISITION/REFERENCE NO. 4200386394		b. STREET ADDRESS	
5. ISSUING OFFICE (Address correspondence to) NASA/Marshall Space Flight Center Office of Procurement Audrey R. McMillan audrey.r.mcmillan@nasa.gov Marshall Space Flight Center AL 35812				c. CITY Marshall Space Flight Center	e. ZIP CODE 35812
7. TO: a. NAME OF CONTRACTOR AL RAZAQ COMPUTING SERVICES b. COMPANY NAME				f. SHIP VIA	
c. STREET ADDRESS 6001 SAVOY DR STE 505				8. TYPE OF ORDER <input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated. Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY HOUSTON		e. STATE TX	f. ZIP CODE 77036-3365	10. REQUISITIONING OFFICE NASA/Marshall Space Flight Center	
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> g. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. EMERGING SMALL BUSINESS	
13. PLACE OF				12 F.O.B. POINT Destination	
a. INSPECTION Destination		b. ACCEPTANCE Destination		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 09/30/2011	
14. GOVERNMENT B/L NO.				16. DISCOUNT TERMS NT30	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)	
	Pursuant to Clause H.2, entitled, "Task Ordering Procedures, NNM11AA30C", This Task Order is issued to provide business services support to the Integrated Enterprise Management Program (IEMP), as well as other MSFC organizations, programs, Continued ...						
SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		
	21. MAIL INVOICE TO:					\$186,106.00	17(h) TOTAL (Cont. pages)
	a. NAME NASA/Shared Services Center						
	b. STREET ADDRESS (or P.O. Box) Financial Management Division (FMD) Accounts Payable Bldg 1111, C Road NSSC-AccountsPayable@nasa.gov					\$186,106.00	17(i) GRAND TOTAL
c. CITY Stennis Space Center		d. STATE MS	e. ZIP CODE 39529-6000				

22. UNITED STATES OF AMERICA BY (Signature)



23. NAME (Typed)
Sherry K Fenn
TITLE: CONTRACTING/ORDERING OFFICER

ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

PAGE NO

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

05/01/2011

NNM11AA30C

ORDER NO.

NNM11AA37T

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
001	<p>and projects as needed.</p> <p>INCO TERMS 1: FOB INCO TERMS 2: DESTINATION</p> <p>Base Year (Contract Year 1) Incrementally Funded Amount: \$35,336.00</p> <p>Accounting Info: 62IS80/6100.2520/62/FC000000/884617.04 .04.01.08.0/2.03/000/2520/62/CASX12011 D/922A/1/2 Cost Center: 62IS80 GI Account: 6100.2520 Order: FC000000 WBS Element1: 884617.04.04.01.08.0 WBS Element2: 2.03 Item Number: 000 Commitment Item: 2520 Funds Center: 62 Fund: CASX12011D Functional Area: 922A Funded: \$22,000.00</p> <p>Accounting Info: 62IS70/6100.2520/62/FC000000/752374.28 .48.01.08/000/2520/62/CASX12011D/922A/ 2/3 Cost Center: 62IS70 GI Account: 6100.2520 Order: FC000000 WBS Element1: 752374.28.48.01.08 Item Number: 000 Commitment Item: 2520 Funds Center: 62 Fund: CASX12011D Functional Area: 922A Funded: \$6,668.00</p> <p>Accounting Info: 62IS70/6100.2520/62/FC000000/572196.11 .08/000/2520/62/CASX12011D/618I/3/4 Cost Center: 62IS70 GI Account: 6100.2520 Order: FC000000 WBS Element1: 572196.11.08 Item Number: 000 Commitment Item: 2520 Funds Center: 62 Fund: CASX12011D Functional Area: 618I Funded: \$6,668.00</p>	1	EA	186,106.00	186,106.00	
TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))					\$186,106.00	

TASK ORDER NNM11AA37T**BUSINESS SUPPORT SERVICES**

IS01/ Integrated Enterprise Management Program

	FFP Labor	Travel	Total TO Value	Total Labor Obligations	Travel	Total TO Obligations
PREVIOUS	(b)(4)			(b)(4)		
THIS MOD						
TOTAL	(b)(4)		\$186,106	(b)(4)		\$35,336

1. SUPPLIES AND/OR SERVICES TO BE FURNISHED

- a. The Contractor shall perform this Performance Work Statement (PWS)-based Task Order in accordance with the PWS contained in Contract NNM11AA30C, Acquisition and Business Support Services. The Contractor shall perform this Task Order under the terms and conditions as set forth in the basic order and as supplemented in this Task Order.
- b. The Contractor shall provide all resources (except as may be expressly stated in this order as furnished by the Government) necessary to perform all the service requirements in the PWS as provided in Attachment A hereto.

2. TYPE OF ORDER

This is a performance-based, Firm-Fixed-Price (FFP) Task Order.

3. PERIOD OF PERFORMANCE

The period of performance of this Task Order shall be as follows: May 1, 2011 through September 30, 2011.

4. PLACE OF PERFORMANCE

The Contractor shall perform the work under this order on-site at the Marshall Space Flight Center, AL, and at such other locations as may be approved in writing by the Contracting Officer.

5. PERFORMANCE SURVEYS

The Contractor shall conduct surveys in accordance with the direction in Clause B.3, Price Deductions for Less Than Optimum Performance, of the contract, which shall be reported in accordance with the direction in Data Procurement Document (DPD) 1321, Attachment J-2 to the contract.

6. TECHNICAL DIRECTION

Performance of the work under this Task Order is subject to the written technical direction of the Contracting Officer's Technical Representative (COTR), as set forth in Clause G.2, Technical Direction, of the contract.

7. CONSIDERATION AND PAYMENT

- a. The Contractor shall be paid upon the satisfactory completion of the work called for in this Task Order and submission of properly certified invoices as detailed in Clause G.5, Consideration and Payment, of the contract.
- b. The Contractor shall be paid biweekly for the work called for in this Task Order at the rates specified for the applicable period as set forth in Attachment J-4, Contractor Fully Burdened Labor Rates*, to the contract, and as set forth in the payment schedule shown below.
- c. Accounting classifications and funding resources are incorporated into the contract accordingly.
- d. Contractor invoices shall be submitted electronically in accordance with Clause G.5, Consideration and Payment, of the contract.
- e. Travel is cost reimbursable and will be invoiced separately from the labor shown in the payment schedule below. Of the total price for effort provided under this Task Order \$0 is available for Travel.

NNM11AA37T Payment Schedule

Payment Type	Frequency	Date	Amount
Status Report	Bi-Weekly		
		05/13/11	(b)(4)
		05/27/11	
		06/10/11	
		06/24/11	
		07/08/11	
		07/22/11	
		08/05/11	
		08/19/11	
		09/02/11	
		09/16/11	
		09/30/11	
		Total Billing	\$186,106.00

8. SPECIAL ORDER REQUIREMENTS

This Task Order shall be performed in accordance with the special order requirements clauses in Section H of the basic order.

9. ORDER CLAUSES

This Task Order shall be performed in accordance with the order clauses in Section I of the basic order.

10. OTHER TERMS AND CONDITIONS

All other terms and conditions as contained in the basic order, NNM11AA30C, are applicable to this Task Order.

11. ORDER OF PRECEDENCE

Should a conflict arise between the terms and conditions as shown in this Task Order and the terms and conditions of the basic order, NNM11AA30C, the basic order shall prevail.

12. 1852.232-77. LIMITATION OF FUNDS (FIXED- PRICE CONTRACT) (MAR 1989)

- (a) Of the total price for effort provided under this Task Order, the sum of **\$35,336** is available for payment and allotted to this Task Order.
- (b) The Contractor agrees to perform or have performed the effort specified in paragraph (a) of this clause up to the point at which, if this contract is terminated pursuant to the Termination for Convenience of the Government clause of this contract, the total amount payable by the Government (including amounts payable for subcontracts and settlement costs) pursuant to paragraphs (f) and (g) of that clause would, in the exercise of reasonable judgment by the Contractor, approximate the total amount at the time allotted to the contract. The Contractor is not obligated to continue performance of the work beyond that point. The Government is not obligated in any event to pay or reimburse the Contractor more than the amount allotted to the contract, anything to the contrary in the Termination for Convenience of the Government clause notwithstanding.
- (c) (1) It is contemplated that funds presently allotted to this contract will cover the work to be performed through **May 27, 2011.**
- (2) If funds allotted are considered by the Contractor to be inadequate to cover the work to be performed until that date, or an agreed date substituted for it, the Contractor shall notify the Contracting Officer in writing when within the next 60 days the work will reach a point at which, if the contract is terminated pursuant to the Termination for Convenience of the Government clause of this

contract, the total amount payable by the Government (including amounts payable for subcontracts and settlement costs) pursuant to paragraphs (f) and (g) of that clause will approximate 75 percent of the total amount then allotted to the contract.

- (3) (i) The notice shall state the estimate when the point referred to in paragraph (c)(2) of this clause will be reached and the estimated amount of additional funds required to continue performance to the date specified in paragraph (c)(1) of this clause, or an agreed date substituted for it.
 - (ii) The Contractor shall, 60 days in advance of the date specified in paragraph (c)(1) of this clause, or an agreed date substituted for it, advise the Contracting Officer in writing as to the estimated amount of additional funds required for the timely performance of the contract for a further period as may be specified in the contract or otherwise agreed to by the parties.
- (4) If, after the notification referred to in paragraph (c)(3)(ii) of this clause, additional funds are not allotted by the date specified in paragraph (c)(1) of this clause, or an agreed date substituted for it, the Contracting Officer shall, upon the Contractor's written request, terminate this contract on that date or on the date set forth in the request, whichever is later, pursuant to the Termination for Convenience of the Government clause.

[End of Task Order]

**Performance Work Statement
Task Order NNM11AA37T, Business Support Services
For IS01/Integrated Enterprise Management Program**

Contract NNM11AA30C

1.0 INTRODUCTION

The Contractor shall perform this Performance Work Statement (PWS) in accordance with the PWS contained in the contract NNM11AA30C, Acquisition and Business Support Services (ABSS), and with the terms and conditions as set forth in the contract and as supplemented in this Task Order.

2.0 PROGRAM MANAGEMENT

The Contractor shall provide program management and control for this Task Order pursuant to PWS paragraph 2.0 of the contract. All plans and reports will be provided to the Government in accordance with the direction contained in the Data Procurement Document (DPD) 1321, Attachment J-2 to the contract, and as directed in paragraph 2.0 Program Management of the contract PWS.

3.0 BUSINESS SUPPORT

3.1 ISO1/Integrated Enterprise Management Program (IEMP)

3.1.1 Provide analyses of the effectiveness and efficiency of operations and to provide management with pertinent information to manage and control program resources and schedules within constraints. Task includes, but is not limited to, assessing differences/changes in program content and recommending possible courses of action; perform independent cost/schedule analyses; provide independent status reports and assessments; track and analyze program cost/schedule status and predict anticipated progress at selected points in time (such as at fiscal year or major milestones). Desired education is a bachelor's degree in area of specialty and 6-8 years of experience in the field or in a related area. (b)(4)

3.1.2 Serve as the primary business interface with the customer. Responsible for meeting contract requirements and customer objectives. Exercise independent judgment and solve administrative and managerial problems. Responsible for planning and coordinating staff, as well as managing cost, schedule and quality. Guide teams, analyze problems and implement solutions. Desired education is a bachelor's degree. Expert knowledge of NASA business concepts, practices and procedures. Extensive experience and judgment to plan and accomplish goals. Perform a variety of tasks. Lead and direct the work of others. Has a broad mandate for independent actions and decisions. Report to the (b)(4)
(b)(4)

3.1.3 Provides information and performs analyses to support project manager with production of project deliverables and reports. Must be familiar with project management concepts, practices, and procedures. Relies on experience and judgment to identify, plan and

accomplish assignments in support of project goals/milestones. Provides independent status reports and assessments. Must have experience defining, implementing and tracking service level management processes and metrics. Performs a variety of complex tasks. A wide degree of creativity and latitude is expected. Required: BS/BA or equivalent in Business or IT. Minimum of 4-6 years of experience in related area. Must be proficient with Microsoft Office applications Excel, PowerPoint and Word. Provide general project management support for NASA's Enterprise Application Competency Center (NEACC). Responsible for the following, but not limited to: Business process mapping, data collection and analysis, and defining, implementing and reporting process metrics. (b)(4)

3.2 Travel

Travel for this effort will be required on a recurring basis. Travel is cost reimbursable and funded separately from the firm-fixed-price labor price.