



2024 Fall Space Grant Regional Meetings – HQ Programmatic Updates

PRESENTED BY

Jim Stofan
Project Manager, Space Grant

Frank McDonald
Integration Manager, Space Grant

NASA SYSTEM

A large, detailed image of the International Space Station (ISS) in space, with its complex structure and large solar panel arrays visible against the black background of the sky. The station is positioned on the right side of the slide, with its structure extending towards the left. The left side of the slide has a solid blue background with white text.

OSTEM Org Charts

Space Grant PM Updates

Better Together 2025

Multi-year Status/Augmentations

Badges

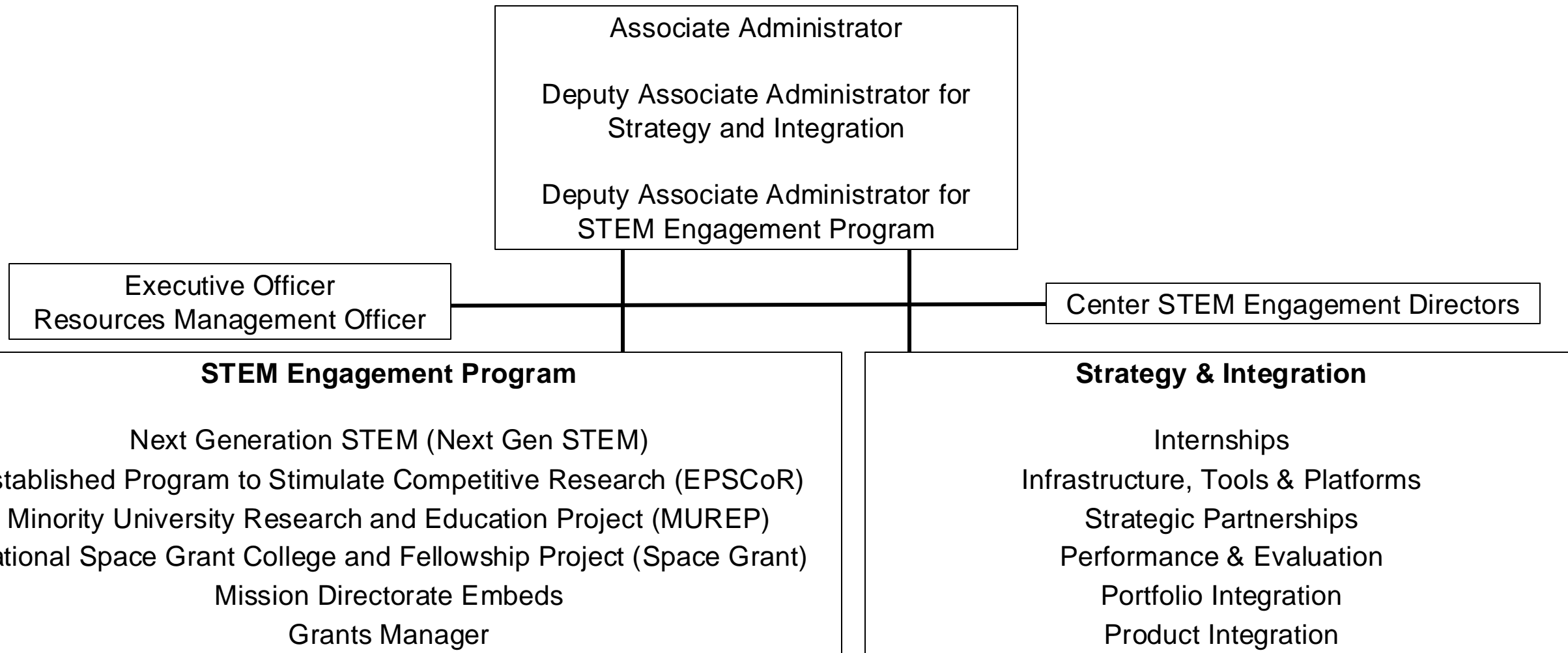
Reminders

Comprehensive Evaluation Plan

Questions



Office of STEM Engagement Enterprise Organizational Chart



Office of STEM Engagement Visual Snapshot



OSTEM Regions

Southeast Regional includes:

- Marshall Space Flight Center
- Stennis Space Center

California Regional includes:

- Armstrong Flight Research Center
- Ames Research Center



Mike Kincaid
Associate Administrator



Kris Brown
Deputy Associate Administrator,
Strategy & Integration



Torry Johnson
Deputy Associate Administrator,
STEM Engagement Program

Senior Leadership



Gamaliel Cherry
STEM Director,
Johnson Space Center
&
Supervisor (Acting),
Langley Research
Center



Mary Jo Dotson
Resources
Management
Officer



Lesley Fletcher
STEM Director,
Kennedy Space
Center



Robert Gabrys
STEM Director,
Goddard Space
Flight Center



Kevin McGhaw
STEM Director,
Southeast Regional
&
Supervisor (Acting),
California Regional



David Seidel
STEM Director
Jet Propulsion
Laboratory



Darlene Walker
STEM Director
Glenn Research
Center

STEM Engagement Supervisors



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Office of STEM Engagement Visual Snapshot, cont.



Jim Stofan
Space Grant



Kathy Loftin
EPSCoR



Keya Briscoe
MUREP



Carrie Olson
Next Gen STEM



Lisa Stewart
Executive Officer

Project Managers



Lynnette Madison
Internships



Diane DeTroye
Portfolio
Integration



Tammy Brandon
Infrastructure,
Tools & Platforms



Doug Goforth
Development Manager,
Infrastructure, Tools &
Platforms



Rob LaSalvia
Strategic
Partnerships



Rick Gilmore
Performance &
Evaluation



Tara Strang
Education Product
Integration

Functional Managers



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- **Mr. James (Jim) Stofan** joined the Office of STEM Engagement as the New Space Grant Project Manager on *Monday, September 23, 2024*.
- Meet-and-greet webinar with the SG community is scheduled for October 31, 2024 at 3pm ET



Better Together Stakeholder Conference 2025

When: August 5-7, 2025

Audience: Institutions of Higher Education, Government Agencies, Commercial Industry, and Informal Institutions

Objective: Identify and apply collaborative efforts to successfully map a diverse future STEM workforce



- Released the new solicitation: **March 8**
- Pre-proposal telecoms: **March 20 and April 24**
- Released FAQs: **March – July**
- Proposal Due date - **July 10**
- Proposal compliance check complete – **July 18**
- Proposal resubmission – **July 23**



Multi-Year Solicitation - Status



- Online reviews: **July 24 – August 14**
- In person panel reviews (Crystal City, VA): **August 26 – 30**
- Notification letters(Red/Green): **September 31(red letters), Sep 21(green letters)**
 - Green- approved for funding
 - Red – open actions to complete before approved for funding
 - Proposal resubmissions were due on October 4.
 - . If you questions about any of the open actions listed in your red notification letter, please send your question(s) to hq-space-grant@mail.nasa.gov as soon as possible.
- Obligation of funds(based on PoP): **Nov/Dec 2024 – July 2025**



Multi- Year Augmentations



Currently,

- Year 1 - 2025 - Base award + no augmentation, but will be re-evaluated after congressional budget is passed.
 - Date (TBD)
 - Will need to submit a new proposal for additional funding to support or enhance existing projects or fund new initiatives and endeavors OR NIF only
- Year 2 - 2026 - Base award + augmentation(proposal submitted)
- Year 3 - 2027 - Base award + augmentation (proposal submitted)
- Year 4 - 2028 - Base award + augmentation (proposal submitted)



Badging Update



Current State: 104 ASB and PIV badges with multiple expiration dates (2 per consortia)

Future State: 104 PIVs with Dec 2029 expiration date

Path to future state: Plan in work– you will be contacted by Marlynne with updates based on your badge type.

Note: You may be required to make 2 visits to a NASA center.



Upcoming Trainings/ Key Dates/Reminders



- ✓ Internship Sponsorship Enhancements - Released **Oct 2024**
 - Licensed Space Grant personnel will be able to review NASA internship candidate information and approve/decline sponsorship requests in the system
- ✓ Comprehensive Evaluation Plan Webinar – **November 13, 2024 (focus is on IE, but directors are welcome to attend)**
- ✓ Preparing for your badging appointment during the DC Space Grant spring meeting – **Nov 20, 2024**
- ✓ NASA STEM Gateway Enhancements Trainings: late **Jan 29, 2025**
- ✓ P&E Space Grant Special Topics Workshop – **Spring Meeting 2025**
- ✓ Consortia Health Matrix Webinar – **Mid April 2025**
- ✓ FY24 Closeout Performance Report Due in a Ready for Review Status: **NLT Nov. 30, 2024**
 - **10/3, 10/10 & 10/17**
 - [2024 CPR Training Resources](#).
- ✓ New Space Grant Technical Officer (TO): Patricia Gillis (patricia.j.gillis@nasa.gov)
 - Introduction to the community on Oct 31, 2024, during Jim's meet-n-greet webinar.





Space Grant Fall Regional Meetings Comprehensive Evaluation Plan (CEP) Update

Presented by: Performance & Evaluation (P&E)

Date: October 25, 2024

NASA STEM



NASA OSTEM P&E Update

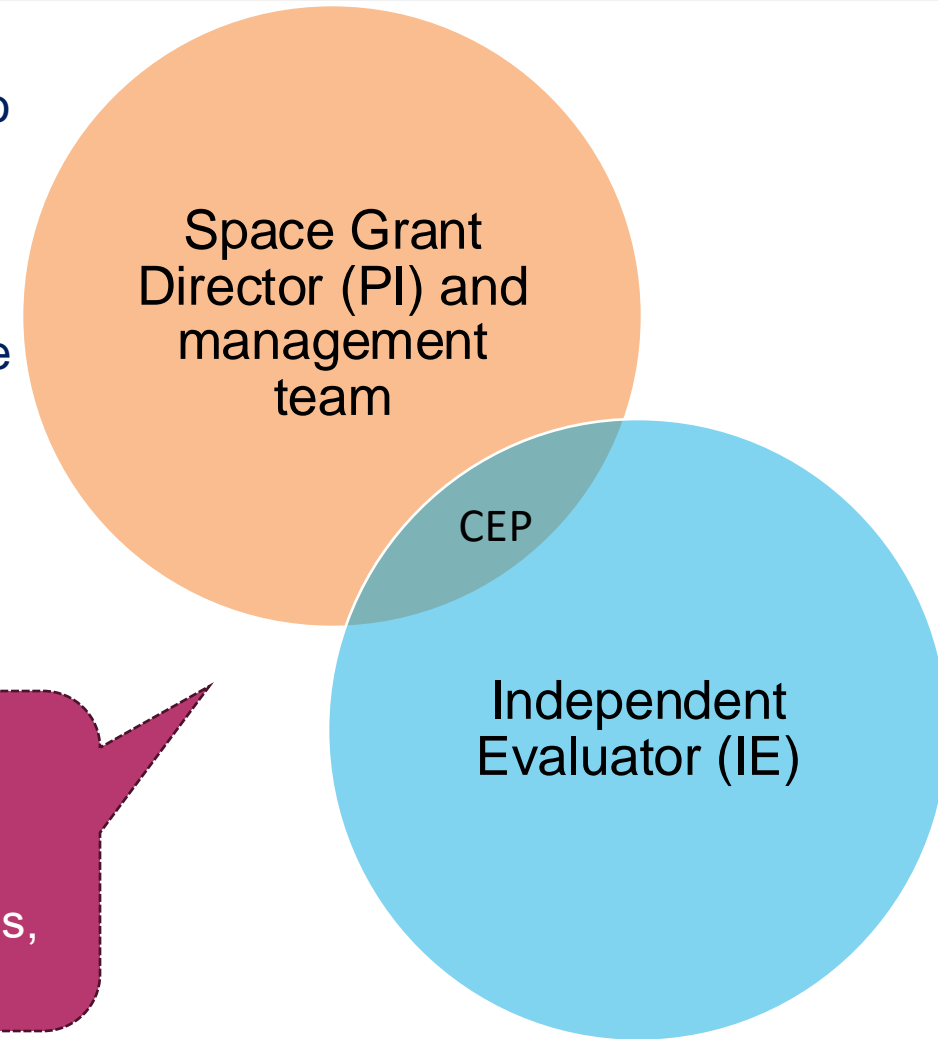
- Independent Evaluator (IE)
- Comprehensive Evaluation Plan (CEP)
- CEP Resources for Consortia



INDEPENDENT EVALUATOR (IE)



- A third party or a current employee of the awardee organization who is **independent** from the policy, operations, and management functions of the program element requiring evaluation
- **Works collaboratively** with the Principal Investigator (PI) and retains independent objectivity in collecting and presenting evidence of effectiveness, impact on participants, proposed program outcomes, and progress toward achieving goals and objectives
- Trained in planning and executing **evaluation studies** in alignment with professional standards



Additional ideas to educate your IE:

- Share your recruitment documentation, brochures, student assessments, reporting, etc.
- Invite your IE to your consortium's events! (e.g., Affiliates meetings, student symposiums, event highlights, recruitment sessions)



COMPREHENSIVE EVALUATION PLAN (CEP)



From the Multi-year Solicitation:

10.2.5 Independent Evaluator (IE)

The proposer shall hire an Independent Evaluator in alignment with this solicitation/NOFO, and for the duration of this award. In addition to other responsibilities each consortium may require, the IE will be required to complete a **Comprehensive Evaluation Plan (CEP)** as well as a **yearly assessment which shall be completed and provided as part of the Annual Performance Report.**

In Appendix G, NASA has provided the Comprehensive Evaluation Plan (CEP) **template** which shall be used by the IE. This template is required to be used and no other format of a CEP will be accepted. The completed CEP by the IE shall be submitted (by either the IE or the consortium Director) to NASA HQ Space Grant at hq-space-grant@mail.nasa.gov **no later than 45 calendar days after the start of the consortium's period of performance.**



COMPREHENSIVE EVALUATION PLAN (CEP) TEMPLATE



This CEP should outline the goals, objectives, outcomes, and evaluation plan of the Space Grant consortium program

SAMPLE GUIDELINES FOR SUBMITTAL OF EVALUATION PLANS

NASA's Office of STEM Engagement requires recipients of its cooperative agreements to conduct an independent evaluation of its sponsored activities. To facilitate awardees efforts to meet this obligation they will use the uniform format presented here in reporting their evaluation results to the Office of STEM Engagement. This template benefits awardees by providing clarity on report elements and standardization of the types of information required to assist in comparing outputs and outcomes.

This template is the result of the Office of STEM Engagement Performance and Evaluation Strategy (Learning Agenda). Among the priorities of this learning agenda, is to improve the overall data quality, integrity and analysis/reporting capabilities. In pursuit of this goal the components, format, and reporting requirements laid out below focus data collection in alignment with Federal, Agency and Office of STEM Engagement (OSTEM) legislative directives, priorities, and metrics of interest while reducing the volume of data collected by eliminating duplication, reducing the burden placed on recipients of cooperative agreements, and standardization.

In compiling and submitting their evaluation reports cooperative agreements recipients are expected to adhere to the instructions and requirements developed for each component of their report as outlined but may provide additional site-specific information as necessary.

Evaluation Plan Elements

The cooperative agreement awardees shall submit a Comprehensive Evaluation Plan within 30 days of the start of the period of performance via email to NASA Shared Service Center (NSSC), the NASA Space Grant Project Management Team personnel, and NASA Performance & Evaluation (P&E) Team personnel.

All Evaluation Plans submitted to NASA's Office of STEM Engagement by cooperative agreement awardees must include the following elements:

- Cover Page
- Table of Contents
- Introduction
- Evaluation Design Methodology
- Timeline
- Risk Mitigation Strategy
- Works Cited
- Appendices

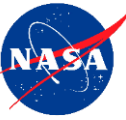


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ANNUAL EVALUATION REPORT TEMPLATE



- PIs are responsible for developing an Annual Evaluation Report, which is *due 60 days prior* to the anniversary date of award (**this will be submitted as an appendix to the APR**)
 - The IE will send the report to the director
 - The director will attach it to the APR document and submit
- At the end of the performance period, the Annual Evaluation Report will be considered a Final Report, which will be due within 90 days of the expiration date of the cooperative agreement

GUIDELINES FOR SUBMITTAL OF SPACE GRANT ANNUAL/FINAL EVALUATION REPORT

NASA's Office of STEM Engagement requires recipients of its cooperative agreements to conduct an independent evaluation of its sponsored activities. To facilitate awardees efforts to meet this obligation they will use the uniform format presented here in reporting their evaluation results to the Office of STEM Engagement. This template benefits awardees by providing clarity on report elements and standardization of the types of information required to assist in comparing outputs and outcomes.

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In compiling and submitting their evaluation reports cooperative agreements recipients are expected to adhere to the instructions and requirements developed for each component of their report as outlined but may provide additional site-specific information as necessary.

Annual/Final Evaluation Report Elements

The cooperative agreement awardees shall submit the annual evaluation report 60 days prior to the Anniversary Date and the final evaluation report 90 days after the Anniversary Date via email to NASA Shared Service Center (NSSC), the NASA Deputy Space Grant Manager, the NASA Performance Assessment and Evaluation Program Manager (Rick Gilmore – richard.j.gilmore@nasa.gov) and appropriate support personnel. The purpose of the annual/final evaluation report is to 1) Document project activities and accomplishments measured against proposed goals and objectives over the period of performance of the award. 2) Provide evidence the project has advanced stakeholder priorities. 3) Report the extent to which awardees have fostered and developed collaborations and/or partnerships. 4) Summarize data collection activities and relevant evaluation findings. 5) Establish a set of recommendations based on empirical evidence findings to enhance the program.

All annual/final evaluation reports submitted to NASA's Office of STEM Engagement by Space Grant Program-Level Independent Evaluation cooperative agreement awardees must include the following elements:

- Cover Page
- Table of Contents
- Executive Summary
- Introduction
- Accomplishments and Preliminary Results
- Preliminary Conclusions and Recommendations

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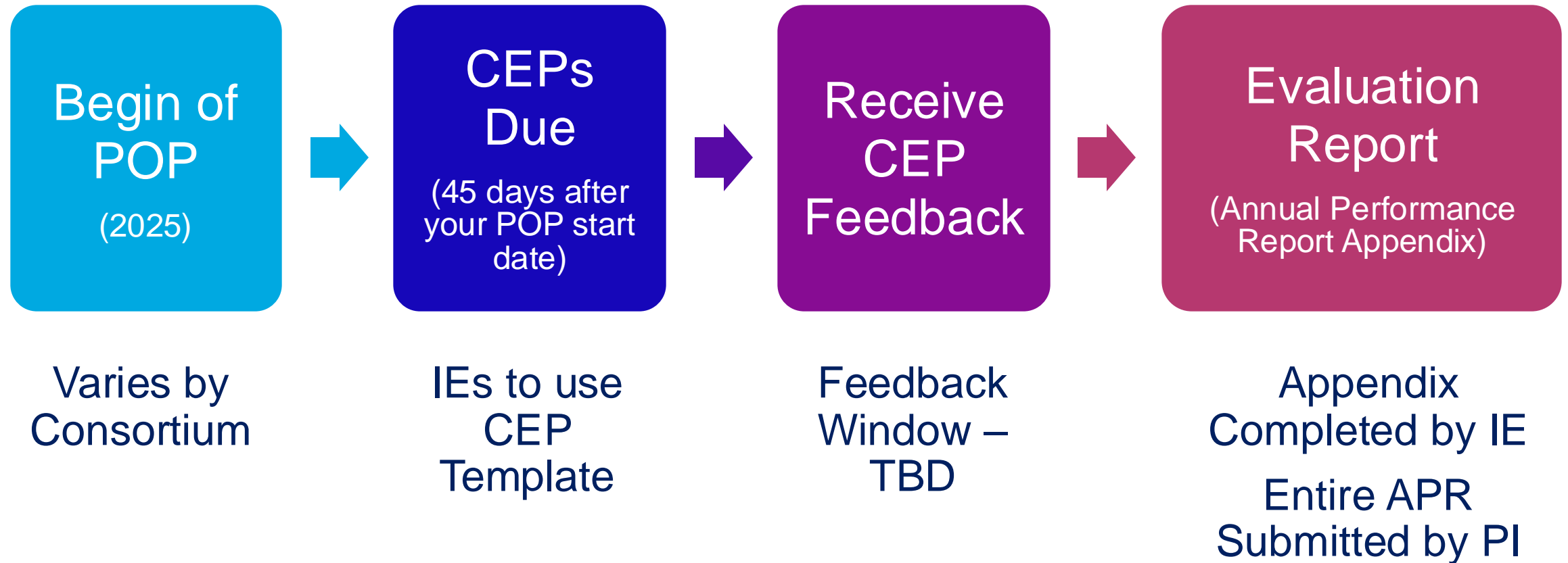


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NOTIONAL EVALUATION TIMELINE



TECHNICAL ASSISTANCE RESOURCES



Many tools are available to support you and your IE with the CEP:

**Comprehensive
Evaluation Plan
(CEP) Template**

**Annual Evaluation
Report Template**

SMART Goals

**Capacity Building
Modules**

**Future Webinar
Series for IEs**



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NOTIONAL TECHNICAL ASSISTANCE: WEBINAR SUPPORT



What: A CEP-Focused Webinar Series (and other focus areas as requested by Space Grant Leadership & Consortia)

Who: Independent Evaluators (you all are welcome, too!)

When: Throughout 2025

Where: Microsoft Teams Webinar Platform



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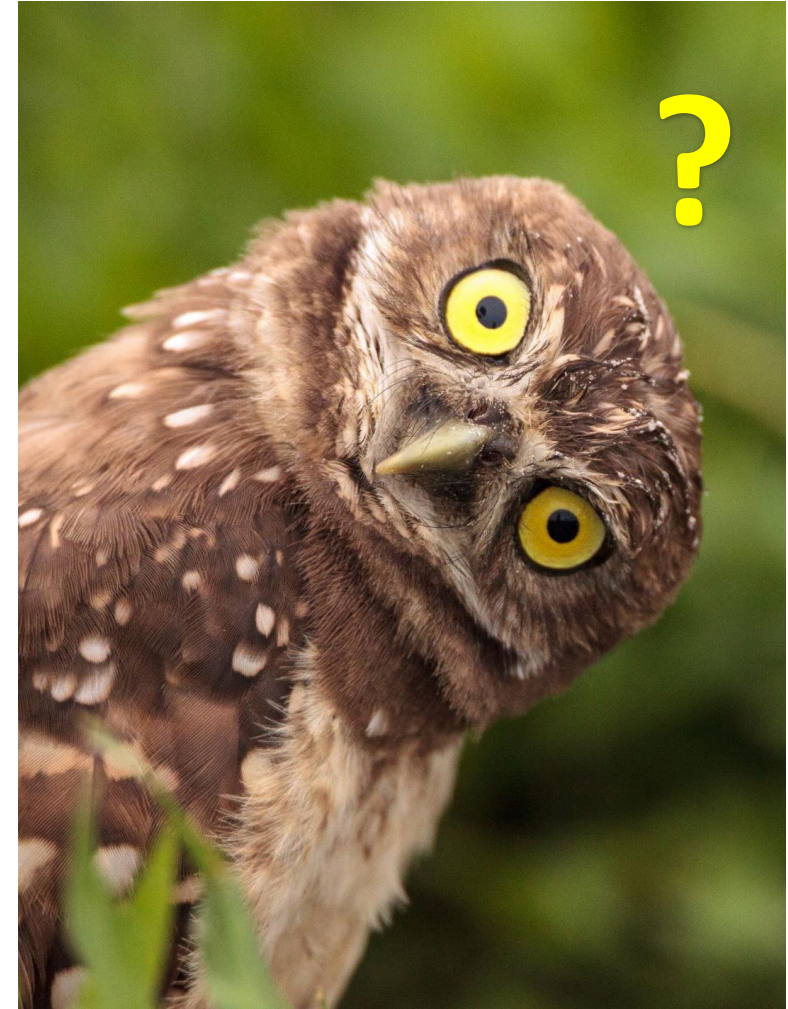


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Questions?

Please contact:

hq-paim-oeis-oed@mail.nasa.gov



The background of the image is a high-resolution, blue-tinted photograph of a celestial body's surface, densely covered with craters of various sizes. The lighting creates strong shadows, emphasizing the three-dimensional nature of the craters. The text "Questions?" is centered in a clean, white, sans-serif font.

Questions?

