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Firm Administrator
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Select a solicitation to start a proposal. Please note: You will need to answer follow-up questions to determine eligibility.

Solicitation Type *

-Select-

Start

Before Starting a Proposal
Review this list of information that will help new applicants.

This system contains CUI, including but not limited to basic CUI, source selection CUI (CUI//SP-SSEL), and small business research and technology CUI (CUI//SP-SBIZ). You can find more information on CUI and proper handling thereof in NASA Procedural Requirements (NPR) 2810.7 and at NARA.

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Select a solicitation to start a proposal. Please note: You will only see the active solicitation(s) for which your firm is eligible.

Technology Taxonomy *

-Select-

Subtopic *

-Select-

Proposal Title *

Solicitation Requirements

Go to the **NASA SBIR website** to read about firm requirements for participation in NASA's SBIR/STTR solicitations, as well as proposal requirements for this solicitation.

☐ I certify that I have visited the NASA SBIR/STTR website and that I have read and understand the requirements for proposal submissions to NASA's solicitations.

☐ I represent that I will not submit any data in my completed proposal package, including the Briefing Chart, that is restricted by the International Traffic in Arms Regulations (ITAR) or Export Administration Regulations (EAR).

Start

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Contacts

Solicitation: SBIR-2024-Phase 1

Firm Name: JE Sample Firm

Proposal: A1.02-1193 *Sample SBIR Phase I Proposal*

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Authorized Contract Negotiator (ACN) *

The Authorized Contract Negotiator is the person who can enter into a legally binding contract on behalf of the applying organization.

-Select Existing- -OR-

+ Add New

Principal Investigator (PI) *

The Principal Investigator has overall responsibility for the project.

-Select Existing- -OR-

+ Add New

Business Official (BO) *

The Business Official is the primary point of contact for the applying organization.

-Select Existing- -OR-

+ Add New

Back Save and Continue Save

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Proposal Certifications

Solicitation: SBIR-2024-Phase 1

Firm Name: JE Sample Firm

Proposal: A1-D2-1193 *Sample SBIR Phase I Proposal*

Please read carefully the following certification statements:

- The Federal Government relies on the information to determine whether the business is eligible for a Small Business Innovation Research (SBIR/STTR) Program award. A similar certification will be used to ensure continued compliance with specific program requirements during the life of the funding agreement. The definitions for the terms used in this certification are set forth in the Small Business Act, SBA regulations (13 C.F.R. Part 121), the SBIR/STTR Policy Directive and also any statutory and regulatory provisions referenced in those authorities.
- If the Funding Agreement Officer believes that the business may not meet certain eligibility requirements at the time of award, they are required to file a size protest with the U.S. Small Business Administration (SBA), who will determine eligibility. At that time, SBA will request further clarification and supporting documentation in order to assist in the verification of any of the information provided as part of a protest. If the Funding Agreement Officer believes, after award, that the business is not meeting certain funding agreement requirements, the agency may request further clarification and supporting documentation in order to assist in the verification of any of the information provided.
- Even if correct information has been included in other materials submitted to the Federal Government, any action taken with respect to this certification does not affect the Government's right to pursue criminal, civil or administrative remedies for incorrect or incomplete information given in the certification. Each person signing this certification may be prosecuted if they have provided false information.

Selected Principal Investigator
Atticus Eng

Need to change investigators? Select a new principal investigator from contacts

Incomplete

1. During the performance of the award, the Principal Investigator/Project Manager will spend more than one half of his/her time (based on a 40 hour workweek) as an employee of the Awardee or has requested and received a written deviation from this requirement from the Funding Agreement Officer. *

- Yes
- No

Incomplete

2. All Essentially Equivalent Work, or a portion of the work, proposed under this project: *

- Has not been submitted for funding to this agency or another Federal agency.
- Has been submitted for funding to this Agency or another Federal agency but has not been funded under any other grant, contract, subcontract or other transaction.
- A portion has been funded by another grant, contract, or subcontract as described in detail in the proposal and approved in writing by the Funding Agreement Officer.

☐ I will notify this agency **immediately if all or a portion of the work authorized and funded under this award** is subsequently funded by another Federal agency. *

Incomplete

3. During performance of the award, the Awardee will perform the applicable percentage of work (at least 2/3 (66%) of the research) unless a deviation from this requirement is approved in writing by the Funding Agreement Officer. *

- Yes
- No

Incomplete

4. During performance of the award, the R/R&D will be performed in the United States unless a deviation is approved in writing by the Funding Agreement Officer. *

- Yes
- No

Incomplete

5. During performance of the award, the R/R&D will be performed at the Awardee's facilities by the Awardee's employees, except as otherwise indicated in the SBIR application and approved in the Funding Agreement. *

- Yes
- No

Incomplete

6. Do you plan to use NASA IP under the award?*

All topics listed in this solicitation have Technology Available (TAV) with NASA Intellectual Property. **The use of the NASA IP is strictly voluntary**. Refer to section 1.6 of the solicitation for additional information. To use NASA IP, you must complete a NASA Research License Application.

- Yes
- No

Incomplete

As described in section 3 of this solicitation, you must meet the following requirements completely.

☐ 7. **All ten parts of the Technical Proposal** are included in the correct order and the page limitation is met. *

8. Do you plan to use subcontractors/consultants?*

- Yes
- No

9. Do you plan to use Federal facilities, laboratories, or equipment?*

- Yes
- No

10. Are there any related Research and Development proposals and awards to your proposed effort?*

- Yes
- No

Incomplete

In accordance with ITAR, 22 CFR 120-130, as applicable.

☐ 11. I verify that I understand and will comply with export control regulations. *

12. There will be ITAR/EAR data in this work and/or deliverables. *

- Yes
- No

Incomplete

To comply with Federal regulations and in accordance with FAR 52.223-13, FAR 52.223-3, 29 CFR 1910.1200(g) and the latest version of Federal Standard No. 313 as applicable, indicate if the following will be used (must comply with Federal regulations)

13. Does this proposed effort involve Toxic Chemicals?*

- Yes
- No

14. Does this proposed effort involve Hazardous Materials?*

- Yes
- No

15. Does this proposed effort relate to Renewable Energy?*

- Yes
- No

16. Does this proposed effort relate to Manufacturing?*

- Yes
- No

Incomplete

17. Disclosure Permission

If your proposal does not result in an award, do you permit the Government to disclose the name, address and telephone number of your designated business official to appropriate local and state economic development organizations that may be interested in contacting you for further information?

- Yes
- No

Incomplete

18. Proprietary Notice

If applicable, see sections 3.3 and 4.4 of the solicitation.

This data shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate this proposal. If a contract is awarded to this offeror as a result of or in connection with the submission of this data, the Government shall have the right to duplicate, use or disclose the data to the extent provided in the funding agreement and pursuant to applicable law. This restriction does not limit the Government's right to use information contained in the data if it is obtained from another source without restriction.

The data subject to this restriction are contained in the following pages of this proposal:

Page Numbers (comma-separated)*

Incomplete

Confirmation of Proposal Certifications

☐ I understand that the information submitted may be given to Federal, State and local agencies for determining violations of law and other purposes.

☐ I am an officer of the small business concern, authorized to represent it, and sign this certification on its behalf. By signing this certification, I am representing on my own behalf, and on behalf of the business concern that the information provided in this certification, the application, and all other information submitted in connection with this application, is true and correct as of the date of submission. I acknowledge that any intentional or negligent misrepresentation of the information contained in this certification may result in criminal, civil or administrative sanctions, including but not limited to: (1) fines, restitution and/or imprisonment under 18 U.S.C. §1001; (2) treble damages and civil penalties under the False Claims Act (31 U.S.C. §3729 et seq.); (3) double damages and civil penalties under the Program Fraud Civil Remedies Act (31 U.S.C. §3801 et seq.); (4) civil recovery of award funds; (5) suspension and/or debarment from all Federal procurement and non-procurement transactions (FAR Subpart 9.4 or 2 C.F.R. part 180); and (6) other administrative penalties including termination of SBIR/STTR awards.

The undersigned has reviewed, verified and certifies the above statements:

Firm Name
JE Sample Firm

Your Name (acts as signature)*

Title*

Date Certified *

Month MM Day DD Year YYYY

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Proposal Summary

Solicitation: SBIR-2024-Phase 1

Firm Name: JE Sample Firm

Proposal: A1.02-1193 *Sample SBIR Phase I Proposal*

Proposal Summary Information

The information below is used to determine if a proposal is responsive to the topic. Failure to adequately communicate how the proposal relates to the technical need posed in the topic could result in the proposal being "screened" as non-responsive. The Proposal Summary, including the Technical Abstract, is public information and may be disclosed. **Do not include proprietary or International Traffic in Arms Regulations (ITAR)-restricted** information in this form.

Estimated Technology Readiness Level (TRL) *

Select a number from 1 to 9 as an estimate.

Starting TRL

Ending TRL

Duration

Number of months

Note: SBIR Phase I maximum period of performance is 6 months.

Technical Abstract *

Provide a brief, descriptive summary of your proposal, including the technology's purpose, intended use of funding, and target markets.

0/2000 Characters

Potential NASA Applications *

Provide a brief summary of how your technology might support NASA mission directives.

0/2000 Characters

Potential non-NASA Applications *

Provide a brief summary of commercialization opportunities for your technology.

0/2000 Characters

What does this proposal address?

☐ **Ideation**

- The proposed technology/technologies offer a new approach or alternative solution to a general NASA strategy or technology area defined by NASA science or engineering drivers in the subtopic. These could be considered an alternative mission/application approach.
- A "technology push" may be needed to get them adopted.

☐ **Market Stimulation**

- The proposed technology/technologies would be embraced primarily by the commercial/private sector in applications beyond NASA markets. NASA is not necessarily the primary customer, but is a potential or indirect customer.
- Technologies may result in a new market or enhance/transform existing or stalled markets.
  Note: This may also be an element or side benefit of a proposal where Ideation or Point Solution is the primary classification.

☐ **Point Solution**

- The proposed technology/technologies are a solution to a specific NASA need/challenge defined in the subtopic.
- Technologies should have a clear infusion path and particular application(s) to NASA.
- A "technology pull" exists.

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Budget

Solicitation: SBIR-2024-Phase 1
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Proposal: A1.02-1193 *Sample SBIR Phase I Proposal*

Enter the labor description and cost for **each person** who will be working on the proposed research effort.

Direct Labor

Selected Principal Investigator *

Attticus Eng

Need to change the Principal Investigator? Select a new Principal Investigator from Contacts

Labor Category

Select a Category *

Level of Education

Select highest level completed.*

Years of Experience *

Direct Labor Cost

If applicable, include the Employee Fringe Rate.

Employee Hours * × $ Employee Rate * + Employee Fringe Rate %

Total Cost *

$

Additional Key Personnel

+ Add

Subtotal: $0.00

This is the subtotal for the selected Principal Investigator and, if applicable, any additional key personnel.

Labor Rates

Are the labor rates detailed above fully loaded? *

- Yes
- No

Provide any additional information and cost support data related to the nature of the direct labor detailed above. *

0 / 2000 Characters

If you have any necessary labor rate documentation, upload it below.
You can upload a PDF document more than once, but only the most recent version is saved.

Drag file or choose from folder

Maximum file size: 10MB

Overhead

Overhead rate or cost? *

- Rate (%)
- Cost ($)

Subtotal: $0.00

This is the subtotal of overhead for the selected Principal Investigator and, if applicable, any key personnel.

General and Administrative Expenses (G&A)

G&A rate or cost? *

- Rate (%)
- Cost ($)

Subtotal: $0.00

This is the subtotal of general and administrative costs for the selected Principal Investigator and, if applicable, additional key personnel and/or subcontractor(s)/consultant(s).

Profit Rate/Cost Sharing *

Either Profit Rate or Cost Sharing must be provided. **Completing both is optional.**

Profit Rate

Profit to be added to total budget, shared costs to be subtracted from total budget, as applicable.

Specify rate

%

Provide details below on profit calculations **(optional)**

0 / 4000 Characters

Cost Sharing

For Cost Sharing, please enter cost as a negative number.

Specify cost (in U.S. Dollars)

$

Provide details below on cost-sharing calculations **(optional)**

0 / 4000 Characters

Subtotal: $0.00

This is the subtotal of the profit rate and/or cost sharing for the proposal.

Subcontractors/Consultants (optional)

If your proposed R/R&D requires the use of subcontractors/consultants, complete the Subcontractors/Consultants Form for each.

+ Add

Subtotal: $0.00

This is the subtotal of all subcontractors/consultants for the proposal, including applicable G&A costs.

Technical and Business Assistance (TABA) (optional)

If your proposed R/R&D requires the use of TABA, complete the Technical and Business Assistance Form for each TABA vendor.

Refer to the solicitation for information on what services qualify as Technical and Business Assistance and additional instructions on how to propose.

+ Add

Subtotal: $0.00

This is the subtotal of all TABA services for the proposal.

Other Direct Costs (ODCs) (optional)

If your proposed R/R&D requires ODCs, complete the corresponding form for each proposed ODC.

Select an ODC Type:

-Select- + Add

ODC Type	Description	Total Cost

Subtotal: $0.00

This is the subtotal of all other direct costs for the proposal

Total Cost: $ 0.00

Last Saved:

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Proposal: A1.02-1193 *Sample SBIR Phase I Proposal*

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Add Key Personnel

What are Key Personnel?

Key personnel are individuals whose expertise and functions are essential to the success of the project. The Principal Investigator must be included. The key personnel listed here should be the same as those identified in Part 4 your White Paper.

Key Personnel

First Name *

Last Name *

Role *

Labor Category

Select a Category *

Level of Education

Select highest level completed.*

Years of Experience *

Direct Labor Cost

If applicable, include the Employee Fringe Rate.

Employee Hours * × $ Employee Rate * + Employee Fringe Rate %

Total Cost *

$

+ Add Another

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Add Subcontractors/Consultants

Subcontractor/Consultant (Company Name) *

Budget Contact Person

Title *

Prefix
-Select-

First Name *

Last Name *

Suffix

Phone *

Email *

Do you have a letter of commitment from the subcontractor/consultant? *

- Yes
- No

Should the G&A rate for this proposal's budget include the cost for this subcontractor/consultant? *

- Yes
- No

Are you able to provide detailed budget information for this subcontractor/consultant? *

- Yes
- No

Are you requesting to use a foreign vendor as the subcontractor/consultant? *

- Yes
- No

+ Add Another

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Budget

Solicitation: SBIR-2024-Phase 1

Firm Name: JE Sample Firm

Proposal: A1.02-1193 *Sample SBIR Phase I Proposal*

Add Technical and Business Assistance (TABA)

Refer to the solicitation for information on what services qualify as Technical and Business Assistance and additional instructions on how to propose.

Vendor Company Name *

Vendor Address

Street *

Apt/Suite

City *

State/Territory *

-Select-

ZIP+4 *

D-U-N-S

Vendor Contact

Title *

Prefix

-Select-

First Name *

Last Name *

Suffix

Phone *

Email *

Website *

Proposed Cost

The total proposed cost for all TABA for your R/R&D effort **cannot exceed $6,500**.

Specify cost (in U.S. Dollars) *

$

Provide a detailed explanation of services to be provided. *

0/5000 Characters

Upload the Vendor's price quote. *

You can upload a document more than once, but only the most recent version is saved. Verify that your document's format conforms to the specifications in the Solicitation.

Drag file or choose from folder

Maximum file size: 10MB

+ Add Another

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Solicitation: SBIR-2024-Phase 1
Firm Name: JE Sample Firm
Proposal: A1.02-1193 *Sample SBIR Phase I Proposal*

Other Direct Costs (ODC) - Materials

Complete this form for each **Material ODC** proposed for your R/R&D effort. Multiple Material ODCs can be added.

Description *

0 / 2000 Characters

Vendor *

Quantity *

Total Cost (in U.S. Dollars) *

$

Exclusive for this contract? *

- Yes
- No

Competitively sourced? *

- Yes
- No

Consumable? *

- Yes
- No

Does this ODC require purchases from a foreign vendor? *

- Yes
- No

Do you have additional supporting documents for this ODC? *

- Yes
- No

+ Add Another

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Proposal: A1.02-1193 *Sample SBIR Phase I Proposal*

Other Direct Costs (ODC) - Supplies

Complete this form for each **Supplies ODC** proposed for your R/R&D effort. Multiple Supplies ODCs can be added.

Description *

0 / 2000 Characters

Vendor *

Quantity *

Total Cost (in U.S. Dollars) *

$

Exclusive for this contract? *

- Yes
- No

Competitively sourced? *

- Yes
- No

Consumable? *

- Yes
- No

Does this ODC require purchases from a foreign vendor? *

- Yes
- No

Do you have additional supporting documents for this ODC? *

- Yes
- No

+ Add Another

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Other Direct Costs (ODC) - Equipment

Complete this form for each **Equipment ODC** proposed for your R/R&D effort. Multiple Equipment ODCs can be added.

Description *

0 / 2000 Characters

Vendor *

Quantity *

Total Cost (in U.S. Dollars) *

$

Exclusive for this contract? *

- Yes
- No

Competitively sourced? *

- Yes
- No

Does this ODC require purchases from a foreign vendor? *

- Yes
- No

Do you have additional supporting documents for this ODC? *

- Yes
- No

+ Add Another

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Budget

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Other Direct Costs (ODC) - Travel

Complete this form for each **Travel ODC** proposed for your R/R&D effort. Multiple Travel ODCs can be added.

Description *

0 / 2000 Characters

Location To

City *

State/Territory *
-Select-

Location From

City *

State/Territory *
-Select-

Number of People *

Number of Days *

Purpose of Trip *

0 / 2000 Characters

Total Cost (in US Dollars)

Total Airfare *
$

Total Car Rental *
$

Total Per Diem *
$

Total Other *
$

Total Cost *
$ 0

Source of Estimates *

0 / 2000 Characters

Explanation/Justification *

0 / 2000 Characters

+ Add Another

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Other Direct Costs (ODC) - Other

Complete this form for each **Other ODC** proposed for your R/R&D effort. Multiple Other ODCs can be added.

Description *

0 / 2000 Characters

Vendor *

Quantity *

Total Cost (in U.S. Dollars) *

$

Exclusive for this contract? *

- Yes
- No

Competitively sourced? *

- Yes
- No

Does this ODC require purchases from a foreign vendor? *

- Yes
- No

Do you have additional supporting documents for this ODC? *

- Yes
- No

+ Add Another

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Technical Proposal Instructions

Upload only one (1) PDF file. Verify that your document's format conforms to the specifications in the solicitation.
Maximum file size: 10MB
Please note: You can upload a document more than once, but only the most recent version is saved.

Notice on ITAR or EAR Data

REMINDER: Proposers must not include any data in completed proposal packages that is restricted by the International Traffic in Arms Regulations (ITAR) or Export Administration Regulations (EAR).

Do your files contain ITAR or EAR data? *

- Yes
- No

☐ I represent that I will not submit any data in my completed proposal package that is restricted by the International Traffic in Arms Regulations (ITAR) or Export Administration Regulations (EAR) *

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Briefing Chart

Solicitation: SBIR-2024-Phase 1

Firm Name: JE Sample Firm

Proposal: A1.02-1193 *Sample SBIR Phase I Proposal*

Briefing Chart Information

The Briefing Chart is required to assist in the ranking and advocacy of Proposals prior to selection. Please include sufficient detail to assist decision makers in understanding the merit of your proposed technology solution. It must not contain any proprietary data to ITAR restricted data.

Identification and Significance of the Innovation *

To best assist decision makers in understanding the merit of your proposed technology solution, the following are key points to include:

- Clear statement of "why" the idea is important - address the outstanding performance being promised and the degree to which the concept is new and different.
- Honest assessment of the state-of-the-art (SOA) with the key performance parameters (KPP).
- Quantitative assertions (e.g., x% improvement of y, x kg of mass saving, x meters of accuracy, code is x faster or z more accurate, etc.).
- Expression of the problem/need in terms common to the decision maker and to a wider audience who may not all be experts in your field.

Character limit: 0/1100

TRL information will be pre-populated from the Proposal Summary form. Complete this on the Proposal Summary form before endorsing.

Technical Objectives and Proposed Deliverables *

Key points to include:

- Main objectives of the work to be done.
- Proposed deliverables to NASA at the end of the contract.

Character limit: 0/2000

Briefing Chart Technology Image *

You can upload a image (JPG or PNG) more than once, but only the most recent version is saved.

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Image Title (Optional)

NASA Applications

The offeror must provide a summary of potential applications within NASA. NASA Applications will be pre-populated from the Proposal Summary form. Complete this on the Proposal Summary form before endorsing.

Non-NASA Commercial Applications
The offeror must provide a summary of potential applications outside of NASA. Non-NASA Applications will be pre-populated from the Proposal Complete this on the Proposal Summary form before endorsing.

Firm Contact *

- Business Official (Jenn Eng)
- Principal Investigator (Atticus Eng)
- Other

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An official website of the United States government Here's how you know

I-Corps Opt-in

Solicitation: SBIR-2024-Phase 1

Firm Name: JE Sample Firm

Proposal: A1.02-1193 *Sample SBIR Phase I Proposal*

Overview

The NASA I-Corps program assists small businesses, including start-up firms, accelerate the development of SBIR/STTR-funded technologies into a repeatable and scalable business model.

For more information, please review the requirements before opting in. If one or more SBC team members cannot meet the requirements, the team should not pursue the program.

If selected for a Phase I award, would you like to participate in I-Corps? *

Regardless of the answer, all SBIR/STTR Phase I awardees are eligible to participate in the I-Corps Program.

- ○ Yes
- ○ No

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SBIR/STTR ProSAMS
Submissions

Solicitation: SBIR-2024-Phase 1
Firm Name: JE Sample Firm
Proposal: A1.02-1193 *Sample SBIR Phase I Proposal*

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I-Corps Opt-in

Endorsement

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- (●) Yes
- ( ) No

You answered: Yes

Has the SBC previously participated in I-Corps programs offered by other Federal agencies? *

- ( ) Yes
- ( ) No

What is the SBC's current business strategy for revenue growth? *

Any selection is acceptable for participation in I-Corps.

- ( ) Revenue growth through technology research, development, and consulting only
- ( ) Revenue growth through supplying or supporting the government and/or prime contractors
- ( ) Revenue growth by licensing patented innovations
- ( ) Revenue growth through the capture of a growing market and the sales of products

Provide numerical values for the following questions related to SBC company size. *

How many employees does the SBC currently employ?

What is the estimated intended growth (if any) in the number of employees employed by the SBC three years from now?

The SBC is aware that I-Corps teams will participate in an entrepreneurial immersion course. This will require each team participant to invest in a minimum of 15 to 20 hours of time per week. *

- ( ) Yes
- ( ) No

The SBC is able to provide substantial commitment of time and effort to successfully participate. If one or more team members cannot meet the requirements, the team should not pursue the program. *

- ( ) Yes
- ( ) No

The SBC is aware that I-Corps specifically targets efforts to commercialize technologies within the private sector. *

- ( ) Yes
- ( ) No

Provide a short statement explaining why the company believes its SBIR/STTR technology or company would benefit from participating in I-Corps. *

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I-Corps Opt-in

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Firm Name: JE Sample Firm

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Endorsement

Your proposal is complete

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Upload Endorsements *

Signatures from both the Business Official and Principal Investigator in this form are required for endorsement of this proposal before final submission can be completed.

Download the form template. Then, upload the signed form below.

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☐ I certify that the designated Business Official (BO) and Principal Investigator (PI) endorse this submission. Further, I certify that, to the best of my knowledge, this submission is accurate, complete, and responsive.

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