



NATIONAL AERONAUTICS AND SPACE ADMINISTRATION (NASA)
HEADQUARTERS
SPACE TECHNOLOGY MISSION DIRECTORATE
300 E Street, SW
Washington, DC 2054-0001

**NASA EARLY CAREER INITIATIVE (ECI)
FY 2025 SOLICITATION**

Solicitation Issued: November 13, 2023
Center Proposals Due to STMD: March 15, 2024 (5PM ET)

*Engaging NASA early career researchers with world class partners to
develop the innovative leaders and technologies of the future.*

Key Information

As an element of the NASA Center Innovation Fund Program, the Early Career Initiative (ECI) provides the opportunity for NASA's early career workforce to propose and develop innovative aerospace technology projects, engage with leading industry and academic partners, and develop the skills required to manage and transition transformative concepts into future NASA missions.

Eligibility: All NASA early career civil servants (typically defined as service within 10 years of beginning a professional career) are eligible to serve as an ECI Principal Investigator or early career team member. Early career on-site contractors are not eligible to lead or submit ECI proposals but may participate as ECI team members. As an FFRDC, the Jet Propulsion Laboratory is not eligible to submit proposals but may participate as team members.

Significant Updates for FY25:

- Earlier submission and selection dates (see Key Dates below)
- Award values reduced from \$2.5M to \$2M over the two-year period of performance
- Training courses provided for Principal Investigators, Project Managers, and early career team members at no cost to the projects
- Procurement funds up to \$100k will be provided to projects selected for award to initiate external partnership agreements in advance of October 1, 2024 project start date
- Video duration extended to up to 4 minutes

Key Dates:

- Call for Proposals Released: November 13, 2023
- Proposer's Virtual Forum:¹ December 14, 2023, 12:00-2:00PM ET (virtual)
- Additional Q&A Sessions:² January 18, 2024; February 15, 2024, 1:00-2:00PM ET (virtual)
- Proposals Due: March 15, 2024, 5:00PM ET
- Selection Notification: April 17, 2024 (Target)
- Project Start Date: October 1, 2024

Proposal Submission and Review Process: Proposal content shall conform to the guidance provided in this solicitation. Proposals shall be submitted to the Center Chief Technologist per the process established at each Center. For FY 2025, no more than two (2) proposals may be submitted by each lead Center to STMD for review; however, Centers may partner on multiple proposals without restriction.

Starting Technology Readiness Level (TRL): Typically \leq TRL-3 at the start of award,

¹ Forum and Q&A sessions will be held via Teams meetings; links will be provided to the Center Chief Technologists for distribution to proposing teams. Presentation charts and recordings will be posted [here](#)

² Frequently Asked Questions will be updated and posted on ECI Teams [here](#)

but later development stages may be considered.

Award Details:

- Award Duration: Two years
- Maximum Award Amount: \$2M (\$1M per year)
- Expected Number of FY25 Awards: Up to 5 awards, pending budget availability

Selection Official: Final ECI award selections will be made by the STMD Deputy Associate Administrator for Programs or designee.

STMD Points of Contact:

Dr. Michael LaPointe
NASA NIAC/CIF/ECI Program Executive
Space Technology Mission Directorate, NASA Headquarters
Email: michael.r.lapointe@nasa.gov

Mr. John Nelson
NASA NIAC/CIF/ECI Deputy Program Executive
Space Technology Mission Directorate, NASA Headquarters
Email: john.c.nelson@nasa.gov

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NASA Early Career Initiative

1.0 Introduction

Engaging the brightest minds from government, industry, and academia, the NASA Space Technology Mission Directorate (STMD) develops innovative technology solutions to address the Nation’s toughest aerospace challenges. Guided by a Strategic Framework,³ STMD is committed to ensuring that Center skills are developed and maintained in critical technology areas consistent with well-defined Center roles.⁴ Central to this commitment is the development of NASA’s early career workforce through the competitively funded Early Career Initiative (ECI). ECI projects provide an opportunity for NASA early career professionals to engage with leading industry, academic, and government partners to develop new aerospace capabilities, while gaining the skills needed to manage and transition these advanced technologies into future NASA missions.

Technologies proposed to this solicitation must map to one or more of the NASA Taxonomy Areas (Appendix A) and should address one or more capabilities identified in the STMD Strategic Framework (Appendix B). Additionally, proposers may submit technology projects that address national goals in climate related technology areas, as further described in Appendix C. Proposers are strongly encouraged to consult with the appropriate STMD technical points of contact listed in the Appendices regarding state-of-the-art, on-going activities and investments, and strategic needs in their respective technology areas to ensure the proposed technology development is of interest and is not duplicative of existing projects.

2.0 Funding and Award Information

For FY25, ECI anticipates awarding up to 5 (five) new awards to begin October 1, 2024, pending the availability of program funds. Selected projects will each receive up to \$1M annually to cover labor, procurement, and travel costs each year, for a period of up to 2 years.

New for FY25:

- Starting in FY25, ECI award values are capped at \$2M (\$1M/year)
- FY25 project selections are targeted to occur no later than April 17, 2024
- Upon selection, projects will receive up to \$100k in additional procurement funds to initiate external partner agreements prior to full project start on October 1, 2024
- Team training will be offered at no cost to the selected projects and will occur between project selection in April and full project start in October.

Restrictions on number of proposals submitted per Center	No more than two (2) proposals may be submitted by each lead Center; however, Centers may partner on multiple proposals without restriction.
Anticipated number of FY25 Awards	STMD anticipates making up to 5 (five) new awards to start on October 1, 2024, pending available ECI Program budget and proposed costs.
Project duration	Awards will be funded for a period of 24 months.

³ STMD Strategic Framework is located at <https://techport.nasa.gov/framework> and discussed in Appendix B

⁴ STMD Strategic Workforce Guidance is listed in Appendix E

Funding	<p>Projects will receive a maximum of \$1M per year to include labor, procurement, and travel (maximum life cycle cost of \$2M over 2 years).</p> <p>Up to \$100k in additional procurement funds will be provided upon selection to initiate external partnership agreements prior to full project start on October 1.</p>
Training	<p>The ECI Program is partnering with the NASA HQ APPEL Knowledge Services to provide a series of training courses at no cost to the projects.</p>

2.1 Deliverables and Reporting Requirements

ECI Principal Investigators are required to meet the following program deliverables:

- Attend a virtual half-day ECI Orientation meeting, to be held in May 2024.
- Submit monthly quad charts following a program-defined template. The quad charts will detail recent project accomplishments, upcoming significant events, and issues and concerns, and will be used to inform STMD monthly program reviews. The first monthly quad chart will be due in November 2024.
- Participate in a virtual half-day status review with ECI Program personnel approximately 6 months after project start.
- Attend an annual project continuation review. All ECI PIs are required to participate in the annual review, to be held at NASA HQ in Washington, D.C. The purpose of the review for first year projects is to evaluate overall performance during the prior year and ensure adequate progress toward meeting project goals and objectives. The annual review will serve as a final review for projects completing their second year. This 2-day meeting will occur in September each year.
- A final written report is required within 60 days of project completion. The final report will generally follow a program-defined template and should be suitable for public release. The report will detail project goals and objectives, anticipated benefits to NASA, major accomplishments and findings, and plans for advancing the technology beyond ECI. A corresponding spreadsheet will be provided for the PI to populate with information required for the NASA TechPort and internal NASA SPAR databases.

In addition to required meetings, informal tag ups between the PIs and STMD Program Executive will occur as needed to assess progress and address issues that may be encountered during the performance of the project.

3.0 Eligibility

This ECI call is open to all NASA civil servants that satisfy the requirements of an early career professional, typically defined as within the first 10 years from the start of the individual’s professional career (i.e., an entry level professional). Alternative Center definitions of an early career employee must be confirmed with the NASA Program Executive to ensure equal opportunities exist across all Centers. Early career civil servants at any of the NASA Field Centers may serve as a Principal Investigator or participate as an early career team member. Employees of the NASA Jet Propulsion Laboratory are not eligible to serve as Principal Investigators or to

submit proposals in response to this call but may participate as project team members. Similarly, on-site contractors are not eligible to lead or submit ECI proposals but may participate as project team members.

3.1 Team Members

3.1.1 Early Career Principal Investigators

ECI projects are led by Principal Investigators (PIs), who must be NASA early career civil servants at the time of award. Only one PI is allowed per project; co-PIs are not allowed. PIs are encouraged to commit full time to the project over the 2-year lifecycle; a minimum time allocation of 75% is required.

3.1.2 Early Career Project Managers

Projects may include early career Project Managers (PMs) to assist the PI with project execution. PMs are expected to commit at least 50% of their time to the project over the 2-year lifecycle.

3.1.3 Early Career Team Members

The ECI program provides an opportunity for NASA early career professionals to participate in a high visibility technology development project. Core ECI team members bring different areas of expertise to the project and should be chosen for their relevant skills and the opportunity for career development. Early career personnel at other NASA Centers and JPL, as well as early career on-site contractors, may participate as core team members. While there is no limit on the number of core team members allowed, early career team members must commit an amount of time commensurate with their project roles and career development goals. A minimum of 25% time should be committed to ensure a reasonable level of team interaction and project participation; team members participating at less than 25% time may be listed as contributors but will not be considered part of the core team.

3.1.4 Senior Team Members

While the goal of the ECI program is to foster the development of NASA early career civil servants, it is recognized that the project may benefit from the participation of more experienced team personnel. The funded participation of more senior career civil servants and on-site contractor personnel from any NASA Center or JPL is allowed; however, NASA early career civil servants should constitute a significant majority of the team and fill key project leadership and technology development roles.

3.1.5 Project Mentors

Each project must include one or more experienced NASA mentors to guide and support the early career team on technology development, project management, and professional development elements of the project. For example, a team may wish to engage both an experienced project manager who can help provide context between standard NASA practices and the selected program management approach, and a senior scientist or engineer who can provide guidance on technical aspects of the project.

3.1.6 External Partners

Each ECI project must engage with a highly qualified external partner that brings an element of technical, management or programmatic experience or innovation to the project. The participation of the external partner must be an integral part of the project. Multiple external partners are allowed, but their roles must be substantive and clearly justified. The external partner cannot be another NASA Center or JPL, but as previously noted, proposers are welcome to team with other Centers or JPL in addition to the external partner(s).

Funding for an external partner must be included in the proposed ECI budget, and procurement funds for the partner organization will be distributed by HQ to the selected NASA Centers for award. Partner organization costs are expected to range between 25% to 45% of the total ECI budget, commensurate with the proposed partner roles. Cost sharing with external partners is encouraged but is not required.

Proposers are encouraged to engage with their Center procurement office during the proposal process to understand external partner selection requirements and determine an appropriate funding mechanism. ECI encourages innovative and agile management approaches, which could also include non-traditional acquisition approaches to engaging partners including, but not limited to: SBIR Phase III and Post-Phase II awards⁵, and crowdsourcing. Proposers are encouraged to ensure that sufficient time is available to establish a contract, grant, or other funding agreement in their schedule. Establishing grants or contracts with entities outside of NASA can be a time-consuming process, often taking several months to complete once an ECI award is made. Proposers are strongly encouraged to discuss procurement requirements and processes during proposal preparation to better estimate the time it will take to engage with and fund an external partner. These estimates should be built into your project schedule and should be part of any preliminary discussions with your external partner(s). See Section 4.2.7 for additional information.

3.1.7 Foreign Entities

Foreign entities cannot serve as external partners; however, participation by a foreign organization is permitted on a no-exchange of funds basis, subject to NASA's policy on foreign participation. The participation of a foreign entity will require approval by the NASA Partnership Office prior to the generation of an Agreement (e.g., Space Act Agreement, Interagency Agreement), If foreign participation is anticipated, please ensure sufficient time in the project schedule for agreement negotiation and approval.

4.0 Proposal Submission Information

4.1 Proposal Submittal

Proposals must follow the requirements defined below and must be submitted by the Principal Investigator to their Center Chief Technologist (or designee) according to the procedures outlined at their respective NASA Centers. Center Chief Technologists may submit no more than two (2) Center-led ECI proposals in either Word or PDF format together with the corresponding project videos by the established submission date. Proposals and videos should be submitted to the STMD Program Executive by the Center Chief Technologist (or designee) through NASA

⁵ https://www.sbir.gov/sbirsearch/award/all/?f%5B0%5D=im_field_agencies%3A105737

OneDrive or Box filesharing. Alternative means of proposal submission should be approved by the STMD Program Executive prior to the submission date. Paper copies of proposals will not be accepted.

4.2 Proposal Requirements

The ECI proposal should include the following information, in the order listed. Page limits are defined for 8.5"x11" paper. Reviewers will not consider any content exceeding the page limits specified in the table below. Font style should be standard (e.g., Arial, Calibri, Times New Roman), and font size should be 12-point for proposal text, and no less than 10-point for figure captions. Line spacing should be no less than single-spaced, and margins should be reasonable (i.e., 1" or greater). Single column or double column page format is acceptable. Proposal appendices are not permitted and will not be reviewed.

<i>Solicitation Section</i>	<i>Proposal Section</i>	<i>Maximum Page Length</i>
4.2.1	Cover Sheet	1 page
4.2.2	Table of Contents	As needed
4.2.3	Overview Chart	1 page (landscape format; see template)
4.2.4	Technology Description and Impact	5 pages
4.2.5	Work Plan and Management Approach	5 pages
4.2.6	Team Roles and Workforce Development	As needed; ½ page per team member
4.2.7	External Partnerships	Up to 2 pages per external partner
4.2.8	References and Citations	Optional (Not counted in page limit)
4.2.9	Budget Data and Justification	As needed
4.2.10	Letters of Commitment	As needed
4.2.11	Project Video (submitted separately)	N/A (3-minute max duration)

Additional information regarding the content for each proposal section is provided below.

4.2.1 Cover Sheet

The proposal should include a cover sheet that clearly identifies the project title; the Principal Investigator, with contact information; the submitting NASA Center; and a list of project team members, with their affiliated NASA Centers, and external partner organization(s).

4.2.2 Table of Contents

A Table of Contents helps reviewers find specific proposal content. One page is preferred, but additional pages are permitted if needed.

4.2.3 Overview Chart

The proposal must include an overview chart that summarizes the proposed technology development, potential benefits, team members, management approach, and budget. The chart should follow the template provided in Appendix D and should be rotated into landscape format with legible (i.e., minimum 10-point) font size. The chart should be considered a stand-alone item, providing a high-level overview of the project that can be readily understood and referenced by reviewers. The chart should not contain any sensitive, confidential, or proprietary information.

4.2.4 Technology Description and Impact

This section should provide a compelling case for developing the proposed technology, including the technical challenges or gaps being addressed; a description of the proposed solution; comparison with the state of the art; technical goals and objectives to be met during the project; and the potential impact it will have on future missions if successfully developed. Metrics or key performance parameters should be identified for major technology components, subsystems, or systems to demonstrate how technology advancement will be measured and how the proposed technology meets potential user/mission requirements. The proposal should identify which NASA Taxonomy Area(s) the proposed technology addresses, the corresponding STMD capability area(s) aligned to the Strategic Framework or climate relevance, the Center skills to be developed and maintained consistent with Center roles, and the starting and anticipated ending Technology Readiness Level(s). As previously noted, proposers are encouraged to consult with the appropriate STMD technical points of contact or other Agency subject matter experts regarding the need and applicability of the proposed technology.

4.2.5 Work Plan and Management Approach

The proposal should include a well-defined work plan that addresses how the project will meet each identified technical objective. The work plan must define the analytical and/or experimental tasks to be accomplished, and the facilities to be used. For test facilities outside the immediate control of the proposer or proposing organization, a letter of commitment from the facility owner stating that the facility will be available for use in the time frame proposed must be included with the proposal. The work plan should include a schedule of the key tasks, reviews, and milestones to be achieved over the course of the project. If applicable, a Systems Requirement Review should be included early in the project to ensure that functional and performance requirements will satisfy the proposed technical objectives.

NASA is always seeking to improve the methods used to manage advanced technology development projects. Innovative and agile management approaches, such as those used in industry or other organizations and agencies, may be better suited for the management of the proposed ECI project. As such, proposers are not restricted to the tailored use of NPR 7120.8 or 7120.5 and may consider nontraditional management or acquisition approaches. Proposals must clearly describe the planned management approach, and state why it is appropriate for the proposed activity. Team training in the proposed management technique may be included as part of the ECI work plan and covered as part of the proposed ECI budget.

4.2.6 Team Roles and Workforce Development

For the Principal Investigator and each early-stage core team member, provide a brief description of the member's area of expertise, their team role and key responsibilities, their time allocated to

the project (as a fraction of FTE or WYE), and expectations/goals for professional development based on their assigned role. Keep in mind that projects are expected to align with the STMD Strategic Workforce Guidance to develop or maintain critical technology areas consistent with Center roles (Appendix E). Clearly identify which team members are early career. For more senior team members, provide a description of their project role, relevant experience, and fraction of time allocated to the project. For NASA mentors, provide a brief description of their experience and engagement plan (e.g., frequency, type of engagement) to provide technical, management, or workforce development guidance to the team. Information on external organization personnel should be included under the External Partnerships section of the proposal (see Section 4.2.7).

New for FY25: It is recognized that early career personnel may not have sufficient experience to immediately begin the execution of an awarded project. As such, ECI is partnering with NASA HQ APPEL Knowledge Services to develop a series of project leadership and team training courses that will be offered during the period between project selection in April and project start in October. Additional details on course content and schedules will be provided to the Center Chief Technologists and ECI points of contact for dissemination as soon as available.

4.2.7 External Partnerships

Each project must include a highly qualified external partner that will add technical or programmatic experience to the project. Partners may include but are not limited to academic institutions, commercial entities, and other government agencies; other NASA Centers and JPL are not considered external partners but may team on proposals. Foreign entities are not considered external partners but may participate on projects on a no-exchange of funds basis (see Section 3.1.7). Only one external partner is required, but proposals may include additional external partners as needed. Contributed in-kind or matching funds from partner organizations is encouraged but not required.

For each external partner, identify and describe the role of the external partner organization and the key personnel that will participate on the project. Describe the capabilities of the external partner organization(s), and the reason for their selection. Describe the relevant management or technical experience of the partner personnel participating on the project. Define whether any of the external personnel are considered early career. If applicable, describe the relevant partner facilities to be used during the project.

It is recognized that discussions with external partners may be limited prior to the award of the ECI project. For each planned partnership, proposers should identify the planned procurement mechanism (i.e., grant, contract, etc.) and the status of potential partnership(s) commitments at the time of proposal submission. Proposers are strongly encouraged to discuss requirements for external partnership funding and realistic periods of performance with their respective Center procurement offices.

New for FY25: Pending availability of program funds, ECI will provide awarded FY25 projects with up to \$100k in additional procurement funds to initiate external partnership agreements. These funds will be made available to the projects as soon as possible after selection. Proposers are encouraged to discuss funding mechanisms with their Center procurement offices to evaluate how these funds could be used to facilitate partnership agreements in anticipation of a full project start on October 1.

4.2.8 References and Citations

References and citations are optional. If included, reference and citation formats should correspond to accepted publication practices used by professional societies such as the American Institute of Aeronautics and Astronautics, American Physical Society, IEEE, etc.

4.2.9 Budget Data and Justification

The proposal budget should follow the template provided in Appendix F. The proposal should include justifications for each major element of the project budget.

4.2.10 Letters of Commitment

Letters of commitment are required from the direct managers of each early career and senior civil servant and on-site contractor team member. The letter must include an acknowledgement regarding the availability and commitment of the employee for the time specified in the proposal. Managers with more than one direct employee participating on the proposed project may submit a single letter of commitment covering employees from the same organization.

NASA Mentors are required to submit a letter of commitment acknowledging their role on the project and their anticipated time commitment. A letter from the mentor's direct supervisor is not required.

If the project includes the use of facilities or resources outside the immediate control of the ECI PI or their organization, a letter is required from the providing organization stating their commitment to provide the requested resources.

A signed letter of commitment is required from an authorized official for each external partner organization participating or expected to participate on the project. The letter must include an acknowledgement of the work to be performed, the period of performance, and the anticipated cost for the partner's participation.⁶ To the extent known at the time of proposal submission, the letter should identify the individuals assigned to work on the project and a statement acknowledging their availability. The letter should also acknowledge the use of any partner facilities and state their availability to the project for the period specified in the proposal.

4.2.11 Project Video

Each proposal submission must be accompanied by a short project video, no more than 4 minutes in length, in MPEG4 or similar format, suitable for playback on a standard NASA issued computer. Webcam or mobile device video quality is sufficient; the intent is not to produce a studio quality video, but rather to allow the team to introduce their project in an engaging manner beyond just the written proposal. The video should (in any order):

- Introduce the team members, their affiliation, and role on the project, and identify the role of the external partner(s).
- Identify the technology being developed, the gap it addresses, and the benefits if successful.

⁶ Procurements for external partner funding may take several months to complete; please schedule accordingly.

- Provide a brief overview of the technology development approach, including the key tasks to be accomplished.
- Provide an overview of the project management approach to be used during the project, and why this approach was chosen.

The videos will be reviewed by the proposal selection committee and may be used by the proposing Center or the Space Technology Mission Directorate for additional outreach and communication activities. The videos should not contain any proprietary information not suitable for public release.

4.3 NASA Flight Opportunities Program

Projects proposing to fly a payload as part of the ECI project or as a follow-on activity are encouraged to contact the NASA Flight Opportunities Program during proposal development. The Flight Opportunities Program maintains an IDIQ (Indefinite Delivery/Indefinite Quantity) contract with several U.S. suborbital providers for reusable suborbital launch vehicles, sounding rockets, parabolic flight aircraft, and high-altitude balloon flights. These suborbital testing capabilities may be used for subsystem level testing, technology risk reduction, or other project requirements. Pending available funding, the Flight Opportunities Program may pay the cost for contracted flight-testing; additional funding for flight test preparation, suborbital test hardware, and post flight analysis may also be considered. Projects are encouraged to engage with the Flight Opportunities Program early in the proposal development process to understand current capabilities and requirements; link to the NASA Flight Opportunities Program home page at:

<https://www.nasa.gov/directorates/spacetech/flightopportunities/index.html>

5.0 STMD Review and Selection Process

5.1 Proposal Review and Selection

Proposals will initially be checked for compliance with the requirements listed in Section 4.2. Proposals deemed non-compliant will not be eligible for award. Proposals that pass compliance screening will be reviewed by the STMD Program Executive and a minimum of three additional non-advocate reviewers, which may include members of the CIF/ECI program office, STMD Principal Technologists or System Capability Team Leads (based on applicable technology disciplines), representatives from STMD or other Mission Directorates, and other Agency subject matter experts, as required. The reviewers will score each proposal based on the criteria outlined in Section 5.2, and an average panel score for each proposal will be determined. The review panel will discuss and rank the scored proposals and prepare a prioritized recommendation for the STMD Selecting Official. The Selecting Official will make a final selection of the ECI awards, based on the non-advocate reviews, prioritized recommendations, and considerations of programmatic balance. Proposers will be notified of selection or non-selection by the STMD Program Executive once such communication is authorized by the STMD Selection Official.

5.2 Evaluation Criteria

Reviewers will use the following evaluation criteria to score the ECI proposals:

Evaluation Criteria	Weighting
1. Technology Description and Impact	25%
a) Does the proposal identify a significant gap or need in NASA capabilities that the technology will address?	
b) Does the proposal clearly define the technology advancement and its relation to meeting identified Agency needs?	
c) Does the proposal provide clearly defined benefits to NASA and/or the national aerospace community if the technology is successfully developed?	
d) Is there a credible path beyond the ECI Program to advance or infuse the technology within or external to NASA?	
2. Work Plan and Management Approach	25%
a) Does the work plan demonstrate an understanding of the major technology development challenges and identify specific tasks to address these challenges?	
b) Does the work plan include a well-defined schedule of key project milestones and deliverables, tied to the technology development tasks?	
c) Does the work plan lead to a clearly defined technology advancement at the end of the 2-year project? Is the end goal of the project realistic and achievable?	
d) Does the proposal clearly describe the project management approach and justify the choice of this approach?	
e) Does the proposal define the role of the external partner(s), describe the partner capabilities, and justify their participation on the project?	
3. Team and Workforce Development	20%
a) Does the proposal clearly define team roles, with early career personnel filling key technical and management positions?	
b) Does the team bring a diverse set of skills and capabilities to the project, and are individual skills appropriate for the assigned roles?	
c) Does the project provide sufficient opportunities for early career professionals to develop or maintain their skills, knowledge, and abilities through direct involvement with technical and/or management project activities, consistent with Center roles	
d) Do the NASA mentors have the required technical or project management experience to guide the early career team members? Are the planned mentor-team interactions well defined?	
4. Budget and Justification	20%
a) Is the requested budget adequately defined and appropriate for the proposed project?	
b) Are external partner costs reasonable and justified?	
5. Project Video	10%

a) Does the project video (i) introduce the team members and their roles; (ii) identify the proposed technology and the need for it; (iii) summarize the development approach, including the key tasks; and (iv) explain the project management approach and why it was chosen?	
b) Does the project video conform to the required time and video format (no more than 4 minutes, MPEG4 or similar format)?	
c) Is the project video engaging, and does it clearly communicate the essence of the proposed technology project for a general audience?	

5.3 Proposal Debriefings

Proposers have the right to learn the major factor(s) that led to the acceptance or rejection of any proposal. Reviewer comments will be collated, edited for clarity, and provided to each proposer following notification. Proposers may also request a verbal debriefing from the STMD Program Executive following receipt of the reviewer comments.

6.0 Frequently Asked Questions

Questions regarding this solicitation may be emailed to the ECI Program Executive using the subject line *ECI Solicitation Question*. Responses to Frequently Asked Questions (FAQs) will be regularly posted to the ECI Teams site [here](#). The FY25 ECI solicitation will also be posted to this site.

A Proposer’s Virtual Briefing will be held via Microsoft Teams on December 14, 2023, from 12-2PM ET. The briefing will introduce the ECI Program, followed by a question-and-answer session. Additional abbreviated Q&A sessions will occur via Teams on January 18, 2024 and February 15, 2024 from 1:00-2:00PM ET. Meeting links will be provided to the Center Chief Technologists for distribution.

Points of Contact:

Michael LaPointe
 NASA STMD NIAC/CIF/ECI Program Executive
 Email: michael.r.lapointe@nasa.gov

John Nelson
 NASA STMD NIAC/CIF/ECI Deputy Program Executive
 Email: john.c.nelson@nasa.gov

Appendix A: NASA Taxonomy Areas

The NASA Technology Taxonomy provides a structure for articulating the technology development disciplines needed to enable NASA aerospace missions. The 2020 revision is comprised of 17 distinct technical discipline-based taxonomies (TX) that provide a breakdown structure for each technology area:

TX01 Propulsion Systems <ul style="list-style-type: none"> 1.1 Chemical Space Propulsion 1.2 Electric Space Propulsion 1.3 Aero Propulsion 1.4 Advanced Propulsion 	TX10 Autonomous Systems <ul style="list-style-type: none"> 10.1 Situational and Self Awareness 10.2 Reasoning and Acting 10.3 Collaboration and Interaction 10.4 Engineering and Integrity
TX02 Flight Computing and Avionics <ul style="list-style-type: none"> 2.1 Avionics Component Technologies 2.2 Avionics Systems and Subsystems 2.3 Avionics Tools, Models, and Analysis 	TX11 Software, Modeling, Simulation, and Information Processing <ul style="list-style-type: none"> 11.1 Software Development, Engineering, and Integrity 11.2 Modeling 11.3 Simulation 11.4 Information Processing 11.5 Mission Architecture, Systems Analysis, and Concept Development 11.6 Ground Computing
TX03 Aerospace Power and Energy Storage <ul style="list-style-type: none"> 3.1 Power Generation and Energy Conversion 3.2 Energy Storage 3.3 Power Management and Distribution 	TX12 Materials, Structures, Mechanical Systems, and Manufacturing <ul style="list-style-type: none"> 12.1 Materials 12.2 Structures 12.3 Mechanical Systems 12.4 Manufacturing 12.5 Structural Dynamics
TX04 Robotic Systems <ul style="list-style-type: none"> 4.1 Sensing and Perception 4.2 Mobility 4.3 Manipulation 4.4 Human-Robot Interaction 4.5 Autonomous Rendezvous and Docking 4.6 Robotics Integration 	TX13 Ground, Test, and Surface Systems <ul style="list-style-type: none"> 13.1 Infrastructure Optimization 13.2 Test and Qualification 13.3 Assembly, Integration, and Launch 13.4 Mission Success Technologies
TX05 Communications, Navigation, and Orbital Debris Tracking/Characterization Systems <ul style="list-style-type: none"> 5.1 Optical Communications 5.2 Radio Frequency 5.3 Internetworking 5.4 Network Provided Position, Navigation, and Timing 5.5 Revolutionary Communications Technologies 5.6 Networking and Ground Based Orbital Debris Tracking and Management 5.7 Acoustic Communications 	TX14 Thermal Management Systems <ul style="list-style-type: none"> 14.1 Cryogenic Systems 14.2 Thermal Control Components and Systems 14.3 Thermal Protection Components and Systems
TX06 Human Health, Life Support, and Habitation Systems <ul style="list-style-type: none"> 6.1 Environmental Control and Life Support Systems and Habitation Systems 6.2 Extravehicular Activity Systems 6.3 Human Health and Performance 6.4 Environmental Monitoring, Safety, and Emergency Response 6.5 Radiation 6.6 Human Systems Integration 	TX15 Flight Vehicle Systems <ul style="list-style-type: none"> 15.1 Aerosciences 15.2 Flight Mechanics
TX07 Exploration Destination Systems <ul style="list-style-type: none"> 7.1 In-Situ Resource Utilization 7.2 Mission Infrastructure, Sustainability, and Supportability 7.3 Mission Operations and Safety 	TX16 Air Traffic Management and Range Tracking Systems <ul style="list-style-type: none"> 16.1 Safe All Vehicle Access 16.2 Weather/Environment 16.3 Traffic Management Concepts 16.4 Architectures and Infrastructure 16.5 Range Tracking, Surveillance, and Flight Safety Technologies 16.6 Integrated Modeling, Simulation, and Testing
TX08 Sensors and Instruments <ul style="list-style-type: none"> 8.1 Remote Sensing Instruments and Sensors 8.2 Observatories 8.3 In-Situ Instruments and Sensors 	TX17 Guidance, Navigation, and Control (GN&C) <ul style="list-style-type: none"> 17.1 Guidance and Targeting Algorithms 17.2 Navigation Technologies 17.3 Control Technologies 17.4 Attitude Estimation Technologies 17.5 GNC Systems Engineering Technologies 17.6 Technologies for Aircraft Trajectory Generation, Management, and Optimization for Airspace Operations
TX09 Entry, Descent, and Landing <ul style="list-style-type: none"> 9.1 Aeroassist and Atmospheric Entry 9.2 Descent 9.3 Landing 9.4 Vehicle Systems 	

Additional details are located at: <https://www.nasa.gov/offices/oct/taxonomy/index.html>

Appendix B: STMD Strategic Framework

NASA's Space Technology Mission Directorate (STMD) is organizing the agency's technology investments into a Strategic Framework, with the goal of addressing desired outcomes through technology development. The framework is comprised of 18 Capability Areas, grouped into four categories of investment called Thrusts: Go, Land, Live, and Explore.

Each strategic outcome includes an Envisioned Future that further describes possible futures enabled by achieving the outcome. NASA is engaging the community to validate and improve the end state described in these Envisioned Futures, and update the framework as appropriate. STMD will use these updates to collect technology gaps, prioritize, and plan future content and investments.

The STMD Strategic Framework is summarized below. Additional information, including individual Envisioned Future documents, is available at <https://techport.nasa.gov/framework>.

STMD Strategic Framework			
STMD rapidly develops, demonstrates, and transfers revolutionary, high pay-off space technologies, driven by diverse ideas			
Lead	Thrusts	Outcomes	Primary Capabilities
 <p>Ensuring American global leadership in Space Technology</p> <ul style="list-style-type: none"> • Advance US space technology innovation and competitiveness in a global context • Encourage technology driven economic growth with an emphasis on the expanding space economy • Inspire and develop a diverse and powerful US aerospace technology community 	<i>Transforming Space Missions</i>		
	 <p>Go Rapid, Safe, and Efficient Space Transportation</p>	<ul style="list-style-type: none"> • Develop nuclear technologies enabling fast in-space transits. • Develop cryogenic storage, transport, and fluid management technologies for surface and in-space applications. • Develop advanced propulsion technologies that enable future science/exploration missions. 	<ul style="list-style-type: none"> • Nuclear Systems • Cryogenic Fluid Management • Advanced Propulsion
	 <p>Land Expanded Access to Diverse Surface Destinations</p>	<ul style="list-style-type: none"> • Enable Lunar/Mars global access with ~20t payloads to support human missions. • Enable science missions entering/transiting planetary atmospheres and landing on planetary bodies. • Develop technologies to land payloads within 50 meters accuracy and avoid landing hazards. 	<ul style="list-style-type: none"> • Entry, Descent, Landing, & Precision Landing
	 <p>Live Sustainable Living and Working Farther from Earth</p>	<ul style="list-style-type: none"> • Develop exploration technologies and enable a vibrant space economy with supporting utilities and commodities • Sustainable power sources and other surface utilities to enable continuous lunar and Mars surface operations. • Scalable ISRU production/utilization capabilities including sustainable commodities on the lunar & Mars surface. • Technologies that enable surviving the extreme lunar and Mars environments. • Autonomous excavation, construction & outfitting capabilities targeting landing pads/structures/habitable buildings utilizing in situ resources. • Enable long duration human exploration missions with Advanced Habitation System technologies. [Low TRL STMD; Mid-High TRL SOMD/ESDMD] 	<ul style="list-style-type: none"> • Advanced Power • In-Situ Resource Utilization • Advanced Thermal • Advanced Materials, Structures, & Construction • Advanced Habitation Systems
 <p>Explore Transformative Missions and Discoveries</p>	<ul style="list-style-type: none"> • Develop next generation high performance computing, communications, and navigation. • Develop advanced robotics and spacecraft autonomy technologies to enable and augment science/exploration missions. • Develop technologies supporting emerging space industries including: Satellite Servicing & Assembly, In Space/Surface Manufacturing, and Small Spacecraft technologies. • Develop vehicle platform technologies supporting new discoveries. • Develop technologies for science instrumentation supporting new discoveries. [Low TRL STMD/Mid-High TRL SMD. SMD funds mission specific instrumentation (TRL 1-9)] • Develop transformative technologies that enable future NASA or commercial missions and discoveries 	<ul style="list-style-type: none"> • Advanced Avionics Systems • Advanced Communications & Navigation • Advanced Robotics • Autonomous Systems • Satellite Servicing & Assembly • Advanced Manufacturing • Small Spacecraft • Rendezvous, Proximity Operations & Capture • Sensor & Instrumentation 	

All proposers are strongly encouraged to discuss their planned technology submission with the appropriate NASA STMD or other Mission Directorate subject matter experts to ensure alignment with NASA goals and objectives.

STMD Technical Points of Contact

STMD Principal Technologists and System Capability Leads are available for consultation with proposers regarding the state-of-the-art, on-going activities and investments, and strategic needs in their respective areas of expertise. Proposers are strongly encouraged to consult with the appropriate PT or SCLT early in the proposal process.

STMD POC	Technology Area	NASA Email
Andrew Abercromby	ECLSS Deputy SCL	andrew.f.abercromby@nasa.gov
Angela Krenn	Thermal PT	angela.g.krenn@nasa.gov
Bernie Edwards	Comm & Navigation Deputy SCL	bernard.l.edwards@nasa.gov
Bo Naasz	Rendezvous & Capture SCL	bo.j.naasz@nasa.gov
Danette Allen	Autonomous Systems Deputy SCL	danette.allen@nasa.gov
Denise Podolski	Sensors/Radiation/Comm PT	denise.a.podolski@nasa.gov
Jason Mitchell	Comm & Navigation SCL	jason.w.mitchell@nasa.gov
Jerry Sanders	ISRU SCL	gerald.b.sanders@nasa.gov
Jim Broyan	ECLSS-CHP SCL	james.l.broyan@nasa.gov
John Dankanich	In Space Transportation SCL	john.dankanich@nasa.gov
John Vickers	Advanced Manufacturing PT	john.h.vickers@nasa.gov
John Scott	Space Power & Energy Storage PT	john.h.scott@nasa.gov
John Carson	EDL Precision Landing/HPSC TIM	john.m.carson@nasa.gov
Josh Mehling	Robotics PT	joshua.s.mehling@nasa.gov
Julie Kleinhenz	ISRU Deputy SCL	julie.e.kleinhenz@nasa.gov
Kristen John	Dust Mitigation TIM	kristen.k.john@nasa.gov
Mark Hilburger	Structures/Materials PT	mark.w.hilburger@nasa.gov
Michelle Munk	EDL SCL	michelle.m.munk@nasa.gov
Mike Wright	EDL Deputy SCL	michael.j.wright@nasa.gov
Omar Hatamleh	ISRU TIM	omar.hatamleh-1@nasa.gov
Ron Litchford	Propulsion PT	ron.litchford@nasa.gov
Scott Cryan	Rendezvous & Capture Deputy SCL	scott.p.cryan@nasa.gov
Wes Powell	Avionics/Communications PT	wesley.a.powell@nasa.gov

PT: STMD Principal Technologist
SCL: STMD Systems Capability Lead
TIM: Technology Integration Manager

CHP: Crew Health and Performance
ECLSS: Environmental Control and Life Support Systems
EDL: Entry, Descent and Landing
HPSC: High Performance Spacecraft Computing
ISRU: In Site Resource Utilization
CFM: Cryogenic Fluid Management

Appendix C. Climate Related Technology

In recognition of NASA's leadership in developing advanced technologies for the benefit of all, proposals related to advancing national capabilities in the following climate-related technology areas with relevance to terrestrial applications will also be considered:

- Clean Energy and Emissions Mitigation Technologies: Clean energy and emissions mitigation technology projects focusing on the research and development, demonstration, or deployment of systems, processes, best practices, and sources that reduce the amount of greenhouse gas emitted to, or concentrated in, the atmosphere.
- U.S. Climate Change Research Program: Earth-observing capabilities to support breakthrough science and National efforts to address climate change.

Specific topic areas could include:

- Reductions in greenhouse gas emissions (including CO₂, CH₄, N₂O, HFCs)
 - Fuel Cells, Batteries, and Energy Storage
 - Carbon Capture, Utilization, and Storage
 - Processes that enhance industrial efficiency, building construction/maintenance efficiency, and reduce emissions
 - Production of clean energy including solar, hydrogen, nuclear, or other clean energy sources
- Sustainable Aviation Technologies
 - Aircraft operational efficiency (including trajectory optimization and air traffic management)
 - Aircraft power, propulsion, and mobility
- Enabling platforms and early-stage instruments for climate-relevant science observations
- Harnessing data for improved visualization and ultimately climate adaptation decision support

Points of contact for additional information are listed below:

- Clean energy: John Scott (john.h.scott@nasa.gov)
- Nuclear systems: Anthony Calomino (anthony.m.calomino@nasa.gov)
- Hydrogen: Jerry Sanders (gerald.b.sanders@nasa.gov)
- Earth-observing capabilities: Mike Seablom (SMD) (michael.s.seablom@nasa.gov), Chris Baker (christopher.e.baker@nasa.gov), Justin Treptow (justin.treptow@nasa.gov)
- Carbon capture and utilization: James Broyan (james.l.broyan@nasa.gov)
- Harnessing data for improved visualization: Lawrence Friedl (SMD) (lfriedl@nasa.gov)
- Sustainable aviation: Cheryl Quinn (ARMD) (cheryl.m.quinn@nasa.gov)

Appendix D: Proposal Overview Chart

An Overview Chart must be included with the proposal. Please use landscape formatting with a legible font size. The chart should be oriented vertically (rotated 90 degrees) to fill a standard 8.5” x 11” page. The chart should not include sensitive or confidential information.

The chart should include the following information:

Project Title																	
Principal Investigator/Center																	
<p style="text-align: center;">Project Overview</p> <ul style="list-style-type: none"> State the challenge or gap addressed by the project State how the proposed technology addresses this need State the benefit to NASA at the end of the 2-year project 	<p style="text-align: center;">Technical Approach</p> <ul style="list-style-type: none"> State the key tasks and milestones to be accomplished during the project 																
<p style="text-align: center;">Team Members</p> <ul style="list-style-type: none"> List the team members, their project roles, and time commitments List the partner organization(s) and their role on the project 	<p style="text-align: center;">Management and Resources</p> <ul style="list-style-type: none"> State the management approach to be used for the project 	<div style="border: 1px solid black; padding: 10px; margin: 0 auto; width: 80%;"> <p>Include a high resolution graphic illustrating the proposed technology</p> </div>															
		<p>Summarize the requested project resources:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 60%;"></th> <th style="width: 20%;">Year 1</th> <th style="width: 20%;">Year 2</th> </tr> </thead> <tbody> <tr> <td>CS Labor (FTE; \$)</td> <td></td> <td></td> </tr> <tr> <td>WYE Labor (WYE; \$)</td> <td></td> <td></td> </tr> <tr> <td>Procurement (\$)*</td> <td></td> <td></td> </tr> <tr> <td>Travel (\$)</td> <td></td> <td></td> </tr> </tbody> </table> <p><small>* Includes material, equipment, partner organization costs, other procurements</small></p>		Year 1	Year 2	CS Labor (FTE; \$)			WYE Labor (WYE; \$)			Procurement (\$)*			Travel (\$)		
	Year 1	Year 2															
CS Labor (FTE; \$)																	
WYE Labor (WYE; \$)																	
Procurement (\$)*																	
Travel (\$)																	

Link to PowerPoint template [ECI Proposal Overview Chart Template.pptx](#)

While the chart format does not have to match this format exactly, please incorporate the major chart elements in the quadrants shown. The chart should serve as a stand-alone introduction to the key aspects of your proposal. The Overview Chart will be included in the review package for the Source Selection Official.

Appendix E: STMD Center Roles

		STMD Center Roles										■ Primary Role ■ Supporting Role		
		Revision September 2022												
<i>Technology Capabilities</i>		AFRC	ARC	GRC	GSFC	JPL	JSC	KSC	LaRC	MSFC	SSC			
GO	Nuclear Systems													
	Cryogenic Fluid Management													
	Advanced Propulsion													
	Chemical													
	Electric Propulsion													
	Ground Systems													
LAND	Human & Robotic Entry, Descent & Landing/ Precision Landing													
	Aerosciences Research: Atmosphere Flight													
LIVE	Advanced Power													
	In-Situ Propellant & Consumable Production													
	Advanced Thermal													
	Advanced Materials, Structures & Construction													
	Vehicle Structures & Materials													
	Advanced Construction													
	Advanced Life Support & Human Performance													
EXPLORE	Advanced Avionics													
	Advanced Communications & Navigation													
	Advanced Robotics													
	Autonomous Systems													
	Satellite Servicing & Assembly													
	Advanced Manufacturing													
	Small Spacecraft													
	Rendezvous, Proximity Operations & Capture													
	Program Offices	FO	SBIR SST	STRG					PCC		GCD	TDM PCC		3

Appendix F: Budget Template

Note: this form should only include project costs beginning October 1, 2024. Do not include labor or procurement funds that may be awarded between project selection and full project start; those funds will be negotiated post-selection.

Constant FY Dollars (\$)	FY25	FY26
Civil Service Labor FTEs		
On-Site Contractor WYEs (Direct)		
On-Site Contractor WYEs (Service Pool)		
Civil Service Labor/Benefits		
Civil Service Travel		
Direct Procurements		
On-Site Contractor Labor		
Materials		
Equipment		
Contracts		
Grants		
Misc. Other Direct Costs (ODC)		
Center Assessments		
Training		
Other		
Service Pool Cost (if applicable)		
Center Management & Operations (if applicable)		
Total Cost		

In a separate text section, please include a justification for each of the applicable budget elements listed above.