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| **Form 1000: Document Change Request (DCR)** |
| ***1. Request Originator*** *(Submit to DCC after completing this section)* |
| **Name:**       | **Phone #:**       | **Affiliation** *(check one)***:** [ ]  **Owner *or***  [ ]  **User** |
| **Document Number:**        | **Document Title:**       |
| **Request Type:** **[ ]  New Document** | **[ ]  Revision or Change** | **[ ]  Cancellation** |
|  |
| **Action Requested (what):** *(Identify changes necessary for an existing document, or details for a new document.)*        |
| **Rationale for Request (why):** *(Include any CAR/PAR numbers being addressed by this request.)*        |
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**For directions on how to use this form, see IVV 05, *Document Control*.**

Paraphrased from IVV 05:

Optionally, you may use this form to initiate a document change request.

Other means may be used to notify the DCC, like email.