



National Aeronautics and
Space Administration
Washington, DC 20546

Grant Information Circular

GIC 23-06A

September 12, 2023

PURPOSE: The purpose of this Grant Information Circular (GIC) is to inform NASA personnel and grant and cooperative agreement recipients of revisions to GIC 23-06.

BACKGROUND: In recognition of the Payment Management System's (PMS) discontinued support of the Federal Cash Transaction Report (FCTR) module, NASA has coordinated with PMS to transition the quarterly financial report module in PMS from the FCTR to the Federal Financial Report (FFR/SF-425).

GUIDANCE: This GIC revises the start of the change in FFR reporting noted in GIC 23-06 as follows:

“Beginning with the reporting period ending December 31, 2023, NASA will no longer accept the FCTR in PMS for submissions of required quarterly financial reports. All quarterly and final financial reports beginning with the October 1, 2023 – December 31, 2023, reporting period will be done in the FFR format within PMS. Award recipients' first FFRs are due no later than January 31, 2024.”

This GIC makes no other changes to GIC 23-06.

NASA grant and cooperative agreement recipients who currently have access to PMS should log in to PMS and update their permissions to request access to the FFR module. Information on updating user permissions can be found [here](#).

EFFECTIVE DATE: September 12, 2023

REGULATION OR TERM AND CONDITION CHANGES: None beyond those noted in GIC 23-06.

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