

**DATA REQUIREMENT**

<b>CONTRACT APPLICATION INFORMATION FOR DRL</b>						A. ITEM NO. <b>DR-41</b>	
B. LINE ITEM TITLE: Facility Construction Projects and Engineering Support Requests Reports							
C. OPR. UB-C3	D. TYPE 3	E. INSPECT/ ACCEPT 6	F. REQ. MO	G. INITIAL SUB. 30 days after contract start	H. AS OF DATE		
J. REMARKS: Project reporting shall start, when Engineering Support Requests are submitted into the system, projects are assigned to the contractor or when contractor participation starts in a project. Reporting requirement for a project/ESR shall end when final turnover is complete.  Data to be presented at applicable meetings listed in table 5-1 of the SOW and coordinated with monthly financial review.							
K. DISTRIBUTION  Per Contracting Officer's letter.						TOTALS	
						QUANTITY	TYPE
<b>DATA REQUIREMENT DESCRIPTION</b>							
1. TITLE <b>Report, Facility Projects, Engineering Support Requests (ESR's).</b>						2. NUMBER DR-41	
3. USE Status reporting for facility projects and ESR's to verify schedule, cost, and continuity of scope with project requirements.							
4. DATE				5. ORGANIZATION UB-C3			
7. INTERRELATIONSHIP						6. REFERENCES SOW 5.0, 5.7	
8. PREPARATION INFORMATION							
8.1 SCOPE: The scope includes facility construction projects and ESRs for all facilities, systems and GSE for which the CAPPs contractor is assigned responsibility.							
8.2 APPLICABLE DOCUMENTS: N/A							
8.3 CONTENTS:							
Part A. Facility Construction Projects Report:							
1. Report shall include as a minimum project status, schedule; progress, contractor expenditures and forecast.							
2. For projects implemented by the contractor, the report shall also include Current Cost Estimate (CCE). CCE includes construction contract funding status, changes and potential changes, commitments, obligations, new requirements.							
Part B. ESR Report:							
1. ESRs and projects in assessment or in work and their payload mission priority. (Include ESR's for contractor-responsible sustaining engineering, government-responsible sustaining engineering, and contractor's-forwarded ESR's affecting other KSC organizations' systems or equipment.)							
2. Schedule for each ESR/project in work showing the timeframes for analysis, design, procurement, implementation, activation, validation, paper closure, completion date and need date,							
3. Cost tracking of the actual cost versus the estimated cost for each ESR/project that exceeds \$25,000.							
4. ESR/project summary charts that separately summarize facility, support equipment and checkout system total ESRs and projects including:							
· Total new monthly submittals							
· Number in evaluation							
· Number being implemented							
· Number completed/closed out							
· Number withdrawn							
5. Cost tracking summary charts that summarizes the total ESRs and projects for each NASA program (e.g. Space Station, Shuttle Payloads, ELV, etc.) and for each area (e.g. facilities, support equipment, and checkout systems)							
8.4 FORMAT:							
A. Facility Construction Projects Report: Each project shall be presented in a one page chart. Format to be decided by contractor and government personnel at the meeting.							
B. ESR Report: Each ESR shall be presented in a one page chart. Format to be decided by contractor and government personnel at the meeting. ESR Summary Charts segregated by facility, support equipment, and checkout systems. For any facility or support equipment modification or new development with contractor project management that is estimated to exceed \$100,000, the contractor shall breakdown and provide to NASA the tasks, skills, and material required in sufficient detail prior to commencement which will allow for an independent NASA cost estimate of all tasks necessary to accomplish the project.							
8.5 MAINTENANCE: N/A							