DATA REQUIREMENT

CONTRACT APPLICATION INFORMATION FOR DRL	A. ITEM NO. DR-36

B. LINE ITEM TITLE:

Ground Systems Maintenance Plan and Report

C. OPR.	D. TYPE	E. INSPECT/ ACCEPT	F. REQ.	G. INITIAL SUB.	H. AS OF DATE
UB-C3	3	6	See Section J	See Section J	

J. REMARKS:

A: Plan first submittal and frequency:
1. First submittal in December 1, 2002 to include two periods:
Period 1: December 2002 through September 2003.
Period 2. October 2003 through September 2008. (Segregated by fiscal years.)
2. Subsequent yearly submittals in December to support government's budget development process.

B: Report First submittal: December 1, 2002 with annual updates. Maintenance statistics table to be included starting in December 2003 with information collected from October 2002 to September 2003.

K. DISTRIBUTION

Per Contracting Officer's letter.

TOTALS	
QUANTITY	TYPE

DATA REQUIREMENT DESCRIPTION

1. TITLE	2. NUMBER
Ground Systems Maintenance Plan and Report	DR-36

3. USE

To establish priorities and develop budget for facilities and support equipment maintenance activities.

4. DATE	5. ORGANIZATION UB-C3

7. INTERRELATIONSHIP	6. REFERENCES
Program Operating Plan	SOW 5.4

8. PREPARATION INFORMATION

8.1 SCOPE: The scope includes all facilities, systems and support equipment for which the CAPPS contractor is assigned responsibility.

8.2 APPLICABLE DOCUMENTS: N/A

8.3 CONTENTS:

A: Plan:
1. Proposed yearly maintenance activities.
2. Budget for major systems and equipment.
3. Currently due facility and equipment assessments and RCM analysis plan (facilities and GSE systems).

B. Report:
1. Backlog of maintenance and repair (BMAR).
2. Functional Performance Metrics: (Reference DR 17, enclosure 7)
3. RCM analysis reports and maintenance data for assigned facility systems and equipment to address the benchmark categories listed in the Maintenance Statistics Table below. Separate tables shall be prepared for each facility system and support equipment item. Each year's plan shall include maintenance statistics for the previous fiscal year. For RCM Analysis guidance reference NPG: 8831.2C, the associated RCM Guide for Facilities and Collateral Equipment, and the "Standardized Facilities Preventive Maintenance Guide".

Maintenance Statistics Table

Yearly	Category	Contractor Data
Facility Work Performance		
		Total Jobs Scheduled
		Total Jobs Completed
		Completed/Scheduled
		Total Hours Scheduled
		Total Hours Worked
	Worked/Scheduled	
Facility System Condition		
		Total Scheduled Downtime
		Breakdown Downtime
		Breakdown/Sch. Downtime

8.4 FORMAT: For format not specified above, contractor's format is acceptable. Cost data compatible with contractor's Program Operating Plan submittal.

8.5 MAINTENANCE: N/A

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