



# Applicant Eligibility Questions for USA Staffing:

## Guidance for answering eligibility questions for different hiring authorities

### Background information

**On Nov. 2, 2020**, NASA transitioned from the Staffing and Recruiting System (STARS) to USA Staffing (USAS) to recruit, evaluate, assess, certify, select, and onboard talent. USAS includes functionality to ask applicants questions about their eligibility for different hiring authorities. The NASA hiring process uses a variety of types of vacancy announcements and areas of consideration, depending on where a good applicant pool can be found. Due to this variety of announcements, the eligibility questions asked vary by type of announcement. Please carefully read and review each question and refer to the [NASA Applicant Eligibility Questions Resource Guide](#) for more information.

### Important eligibility requirements

**You should carefully read the eligibility questions and answer “Yes” to any that apply to your employment status with NASA. Your answers to these questions will determine if you are eligible for the position.**



Read carefully



At least one “Yes”

**You must answer “Yes” to one or more of these questions to be eligible for the position.** If you think none of the below apply to you or have questions about which one applies, consult with your local human resources staff for more information.

### Am I eligible? Who is qualified?

NASA’s Office of Chief Human Capital Officer encourages all applicants to apply for any type of announcement for which they are eligible and qualified. Applicants may find this information by reviewing vacancy announcements on USAJOBS, like the example below.

The screenshot shows a USAJOBS job listing for an Electronics Engineer position at the John F. Kennedy Space Center. The page includes sections for Overview, Requirements, and This job is open to. Green callout boxes highlight key areas for review:

- Overview:** Accepting applications, Open & closing dates (01/29/2021 to 02/04/2021), Pay scale & grade (GS 15), Appointment type (Permanent).
- Requirements:** Service (Competitive), Salary (\$128,940 to \$167,622 per year), Work schedule (Full-Time).
- This job is open to:** Career transition (CTAP, ICTAP, RPL), Internal to an agency, Clarification from the agency.

We encourage applicants to carefully review the entire vacancy announcement for important information about the position, the application process, and other information.

**More Information:**

On the application process can be found through [OPM’s USA Staffing Resource Center](#).  
On qualifying conditions for Career Transition Assistance Plans: [The Employee’s Guide to Career Transition](#).