

ACITS3 TASK ORDER FORM

PART I - TASK ORDER INFORMATION - CIVIL SERVANT

Contract No.: NNA13AB88C		Contract Title: Ames Consolidated Information Technology Services (ACITS3) Contract		
Task Title: Agency Cloud Computing Support		Start Date: November 1, 2013		End Date: September 30, 2014
Task Order No. I10	Task Mod No. Original	Service Request No.	Customer Code Code IQ	SOW Reference C.3.1.1.7 and C.3.1.6.3
TASK REQUESTER EMAIL: (b) (6)		NAME: Raymond G Obrien		PHONE: (b) (6)
FINANCIAL MANAGER EMAIL: (b) (6)		NAME: Rosatina K Chan		PHONE: (b) (6)
COMPUTER SECURITY OFFICER EMAIL: (b) (6)		NAME: Ernest M Lopez		PHONE: (b) (6)
TASK PREVIOUSLY COVERED BY ANOTHER CONTRACT OTHER THAN PREDECESSOR TO INCUMBENT? (If YES, provide in SOW) NO				
DOES THE TASK REQUIRE ACCESS TO GOVERNMENT DATABASES? (If YES, indicate in SOW) NO				

SECTION 508, ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY COMPLIANCE (EITAC)

DOES THE TASK INCLUDE EIT ITEMS (Please review the EITAC documentation) No, the task does not include EITAC items.
Upon receipt of this task order request, the contractor shall review the task requirement(s) and inform the Government, as part of its task order/modification response, any discrepancies between standards initially cited and those the contractor proposes to deliver to the Government. Examples of discrepancies include ODCs for which some other standard might be or become applicable and, as a result, require citation in the task order, as well as any cited standards that the contractor believes is not applicable (provide rationale). Note: If, by mistake, the task, including and ODC of the task, should not meet an applicable standard not cited by the requester, it is the requester, not the contractor who is a fault; and the requester must find a way (e.g., by modifying the task request) to bring the task into compliance. In such cases, the requester shall complete a revised ARC form 789 (or equivalent) before the task order/modification is approved.

GOVERNMENT FURNISHED EQUIPMENT (GFE)

Government will provide all appropriate equipment and software necessary for the performance of this task unless otherwise noted in this task order. The contractor in accordance with the contract can acquire equipment not presently available as GFE. Equipment identified as task unique will be expensed to the task in accordance with ACITS3 accounting policy, and will be defined as GFE in the Government inventory. All other equipment purchases will be depreciated and be contractor property. The contractor shall follow NASA Ames rules regarding movement and assignment of government owned equipment and ODIN supplied equipment and provide information upon request for the following: Property Assignments, Property Location, and Unused Equipment.

AFFIRMATIVE PROCUREMENT (See <http://www.epa.gov/cpg/products.htm>)

The item(s) being purchased are NOT on any of the EPA's Comprehensive Procurement Guideline lists. - AND -
They meet the minimum recycled/recovered content.

TASK DESCRIPTION - STATEMENT OF WORK - REQUIREMENTS

Please enter this information on pages 2, 3, and 4.

COTR SIGNATURE: KIRSTEN NAGEL

Digitally signed by KIRSTEN NAGEL
DN: c=US, o=U.S. Government, ou=NASA, ou=People, ou=KIRSTEN NAGEL, o=US2342, postalCode=10011, st=New York, email=kirsten.nagel@nasa.gov

CO SIGNATURE: ANJENNETTE CONTRERAS-RODRIGUEZ

Digitally signed by ANJENNETTE CONTRERAS-RODRIGUEZ
DN: c=US, o=U.S. Government, ou=NASA, ou=People, ou=ANJENNETTE CONTRERAS-RODRIGUEZ, o=US2342, postalCode=10011, st=New York, email=anjenette.contreras@nasa.gov

PART 2 - TASK ORDER PLAN PROPOSAL - CONTRACTOR

CATEGORIES	CURRENT REQUEST	PRIOR CUMULATIVE ESTIMATE WITHOUT CURRENT REQUEST	TOTAL CUMULATIVE TASK ESTIMATE
Labor Hours:			
Labor:	(b) (4)		
ODC Subcontracting:			
ODC Material:			
ODC Travel:			
ODC Training:			
Program Mgt Cost:			
Fee:			
Totals:			

PART 3 - APPROVAL SUMMARY - BOTH

APPROVED BY	SIGNATURE AND DATE	EMAIL ADDRESS	PHONE
1. TECH AREA MGR.:	(b) (4), (b) (6) 11/21/2013	(b) (4), (b) (6)	(b) (4), (b) (6)
2. BUSINESS MGR.:	(b) (4), (b) (6) 11/21/2013		
3. PROGRAM MGR.:	(b) (4), (b) (6) 11/21/2013		
4. TASK REQUESTER:	RAYMOND OBRIEN 11/26/2013	(b) (6)	(b) (6)
5. DIVISION LEVEL:	GRACE DE LEON		
6. COTR:	KIRSTEN NAGEL 11/27/2013		
7. CO:	ANJENNETTE CONTRERAS-RODRIGUEZ		

ACITS3 TASK ORDER FORM (Continued)

Contract No.: NNA13AB88C		Contract Title: Ames Consolidated Information Technology Services (ACITS3) Contract		
Task Title: Agency Cloud Computing Support			Start Date: November 1, 2013	End Date: September 30, 2014
Task Order No. I10	Task Mod No. Original	Service Request No.	Customer Code Code IQ	SOW Reference C.3.1.1.7 and C.3.1.6.3
PRICING Cost Plus Fixed Fee		FUNDING LEVEL TASK LEVEL		
<p>TASK DESCRIPTION - STATEMENT OF WORK REQUIREMENTS</p> <p>Work Areas for Agency Cloud Computing Support</p> <p>Pent-up Agency demand, looming Federal deadlines for cloud security compliance, and recent findings by the IG dictate the need for an Agency Cloud Services Office to manage the business, security, and technical integration aspects of cloud computing. In FY12 and FY13, Ames supported the Agency OCIO in efforts to lay the foundation for providing cloud computing services in an Enterprise class fashion. This task continues that work in FY14 with a technical focus on the integration of commercial cloud services with existing NASA IT services, enterprise cloud service implementation, and enterprise cloud service operations. The scope of work involves the configuration of cloud environments, process and procedure development, operation of common cloud services, and project management supporting the eventual offering of a minimal level of initial cloud services in late FY14. Skill sets required: Cloud systems administrator, Cloud integration developer, and project manager. Estimated staffing requirement is one FTE per skill set.</p>				

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SPECIFIC DELIVERABLES AND DELIVERABLE DATES				
No.	Type of Deliverable	Description of Deliverable	Date Required	
1	Performance	Agency Cloud: (Project): Complete MCE pilot documentation based on lessons learned and	Nov 2013	
2	Performance	Agency Cloud: (Project): Provide a written plan and approach for producing the deliverable	Dec 2013	
3	Performance	Agency Cloud (Integration): Configure new Managed Cloud Environment (MCE)	Dec 2013	
4	Performance	Agency Cloud: (Integration) Document Amazon "Account-based" considerations, findings,	Jan 2014	
5	Performance	Agency Cloud:(Integration) Provide working configuration that enables PIV authentication	Feb 2014	
6	Performance	Agency Cloud: (Operations) Document all core operational processes necessary to support	Mar 2014	
7	Performance	Agency Cloud: (Integration and Operations) Complete configuration of first planned MCE	Jun 2014	
8	Performance	Agency Cloud: (Integration and Operations) Complete configuration of second planned MCE	Sep 2014	
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TRAVEL, TRAINING AND MATERIALS REQUIREMENTS				
No.	Type of Requirement	Description	Date Required	
1	Travel	Cloud Computing meeting or traning		
2	Training	Cloud Computing		
3	Material	Cloud Software or Services		
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ACITS3 TASK ORDER FORM (Continued)

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IT SECURITY REQUIREMENTS

Consistent with NPG 2810.1, the specific IT Security requirements to be delegated to the contractor, under this ACITS3 task are as follows:
(Please address the following topics/questions, if applicable, concerning the intended task).

a. This Task's activities have been identified as being covered under an organizational IT Security Plan. This Task does not support applications that have been designated as a "Special Management Attention" applications. If "Special Management Attention" applications do exist please describe:

b. Periodic reviews of IT Security measures are necessary. What is the role of the ACITS3 contractor under this ACITS3 Task in areas such as review of user accounts, account management, data backup and restoration, use of warning banner, use of encryption, vulnerability scanning, and security tools?

Please describe as appropriate:

user accounts, account management

c. Typically, the Task will not be involved with activities that require compliance with NASA's NPG 2810.1 and Ames' APG 2410.1 that define the requirements for reuse, reassignment or accessing of IT assets and/or their release for repair; if such an activity does occur, the Task Requester will be contacted to identify the civil servant who will have oversight and approval for reuse, reassignment or accessing of IT assets and/or their release for repair associated with this task.

d. The Task personnel are trained in NASA's and Ames' policies and procedures relating to IT Security and will participate in the required annually IT security training to maintain proficiency. There are no specialized security training requirements associated with this task.

If appropriate, specialized training requirements are described as follows:

e. Is a security clearance needed for any personnel on this task? If so, what level of clearance is required?

No

f. There are no other IT Security requirements associated with this ACITS3 Task.

If appropriate they are described as follows:

g. There are no specific IT Security Deliverables associated with this ACITS3 Task.

If appropriate they are as follows:

- ☐ IT Risk Assessment
- ☐ IT Security Plan
- ☐ IT Contingency Plan
- ☐ IT Security Vulnerability Test Results
- ☐ Results of periodic IT Security Reviews
- ☐ Other documentation as follows:
Report of status of IT Security Plan, Contingency Plan, and Risk Assessment of critical services provided by Code I

h. In the event of an IT Security Incident associated with systems and data under this Task, the Ames Chief Information Security Official, the Security Operations Center (SOC), and the Task Requester will be notified immediately by the contractor. In order to ensure full coordination, the following individuals will also be notified in the event of an IT Security Incident:

System Owner (Responsible for the applicable IT Security Plan)

Name: William Notely

Phone: (b) (6)

Organization's Computer Security Official

Name: Ernest Lopez

Phone: (b) (6)

Alternate System Owner

Name: _____

Phone: (b) (6)