

National Aeronautics and
Space Administration



Headquarters
Washington, DC 20546-0001

February 3, 2021

Reply to Attn of: Office of Chief Information Officer

TO: Officials in Charge, Center Directors, CIOs, CISOs

FROM: NASA Chief Information Officer and Senior Agency Official for
Controlled Unclassified Information

SUBJECT: Waiver of Controlled Unclassified Information Marking Requirements for Legacy
Information and Data

This memorandum provides NASA policy guidance pertaining to Executive Order 13556, Controlled Unclassified Information (CUI). The CUI program standardizes the way the Federal Government handles how sensitive information is marked, managed, and shared, while ensuring the information remains appropriately protected. The digital and physical information assets of NASA are vast and applying the requirement to “re-mark” existing or “legacy” information would be extremely burdensome in time and require significant financial resources to meet this requirement.

Therefore, existing or “legacy” Sensitive But Unclassified (SBU) information is exempt from the CUI marking requirements contained in NID 2810.135, Controlled Unclassified Information. You may continue to use existing markings, (e.g. For Official Use Only, Sensitive But Unclassified, Law Enforcement Sensitive, etc.), as long as the information remains within and under NASA control.

Documents created prior to October 1, 2021 and prior to NASA CUI implementation are considered legacy information and are not required to be reviewed and re-marked unless they contain information that qualifies as CUI AND the information is reused and expected to be transmitted outside of NASA. This waiver will be reviewed on an annual basis for determination of continued applicability.

Please direct any questions about this waiver or CUI safeguarding requirements to the NASA CUI Program Manager, Stayce Hault, at 256.544.7705, stayce.d.hault@nasa.gov and/or NASA-CUI@mail.nasa.gov.

Jeffrey M. Seaton
NASA Chief Information Officer

Date

cc: CUI Program Manager