



# Recipient Performance Validation Form

Award Title

Award Number

Recipient Organization Name

## Award Performance Validation

Yes No N/A

1. Were the major goals and objectives of the project achieved? If no, please provide detail in the "Additional Comments" below.
2. Was the recipient responsive to requests for information from NASA? If no, please provide detail in the "Additional Comments" below.
3. Did the recipient experience any significant problems or delays while implementing this project? If yes, please provide detail in the "Additional Comments" below
4. Were the annual performance reports submitted useful to understanding the recipient's progress? If no, please provide detail in the "Additional Comments" below.

## Additional Comments

## Affirmation

Name of Certifying Official

Date

# NASA Recipient Performance Validation Form Instructions

## **Purpose**

The Recipient Performance Validation Form (Form) captures the Technical or Program Officer's validation of overall grant compliance during the period of performance of the Federally funded project. The Form does not ask for any scientific or technical analysis related to the Federally funded project nor does it supplant any other award closeout requirement, specifically completion of the Final Standard Form (SF) 425 nor the Final Research Performance Progress Reporting requirement.

## **Form Instructions**

### ***Award Information***

**Award Title:** Please use this space to include the "Award Title" as it is reflected in the Notice of Award (NF 1687) documentation. For example, *"Earth System Education for Climate Resiliency."*

**Award Number:** Please use this space to include the "Federal Award Identification Number" as it is reflected in the Notice of Award documentation. For example, *"80NSSC17M0060."*

**Recipient Organization Name:** Please use this space to include the name of the recipient organization or "Recipient" as it is reflected in the Notice of Award documentation. For Example: *"Florida State University"*.

### ***Performance Validation Information***

**Question 1: Were the major goals and objectives of the project achieved? (Yes or No):** To the best of your knowledge and using any source materials necessary, indicate by selecting either the "Yes" or "No" radio button to the right of the question if the recipient accomplished the overarching goals and objectives of the Federally funded project. If no, please provide comments in the "Additional Comments" field.

**Question 2: Was the recipient responsive to requests for information from NASA? (Yes, No, Not Applicable (N/A)):** To the best of your knowledge and using any source materials necessary, indicate by selecting either the "Yes", "No", or "N/A" radio button to the right of the question if the recipient was responsive to emails, phone calls, data requests, etc. from NASA during the period of performance of the Federally funded project. If no, please provide comments in the "Additional Comments" field.

**Question 3: Did the recipient experience any significant problems or delays while implementing this project? (Yes, No, Not Applicable (N/A)):** To the best of your knowledge and using any source materials necessary, indicate by selecting either the "Yes", "No", or "N/A" radio button to the right of the question if the recipient experienced delays implementing the project such as a natural disaster, local, regional, or national emergency that impacted the progress of the Federally funded project. If yes, please provide comments in the "Additional Comments" field.

**Question 4: Were the annual performance reports submitted useful to understanding the recipient's progress? (Yes, No, Not Applicable (N/A)):** To the best of your knowledge and using any source materials necessary, indicate by selecting either the "Yes", "No", or "N/A" radio button to the right of the question if the recipient's annual progress reports addressed the progress made on the Federally

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funded project in a clear, concise, and understandable way. If no, please provide comments in the “Additional Comments” field.

**Additional Comments Field:** Please use this space to address any of the requested clarification from questions 1-4 above and/or any additional comments related to the grant compliance aspect of the Federally funded project. This field does not have character limits.

## ***Affirmation***

**Name of Certifying Official:** Please type the name of the person completing this form. Security certificate-based signatures are not necessary. The person completing this Form should have knowledge of the grant compliance aspect of the project named on the Form.

**Date:** Please include the date that the form was completed in the MM/DD/YYYY format.

## **Performance Validation Form Submission Information**

Please send the completed form to the NASA Shared Services Center (NSSC) at [nssc-closeout@mail.nasa.gov](mailto:nssc-closeout@mail.nasa.gov) within 120 days of the end of the period of performance of the Federally funded project named in the Form.