

National Aeronautics and Space Administration

Headquarters
Washington, DC 20546-0001



January 13, 2020

Reply to Attn of: General Law Practice Group

TO: Distribution

FROM: Agency Counsel for Ethics

SUBJECT: Guidance Regarding Attendance by NASA employees at the Keough School of Global Affairs, University of Notre Dame Lunch on January 16, 2020

On January 16, 2020, the Keough School of Global Affairs, University of Notre Dame will host a lunch at the Keough School of Global Affairs Washington Office, starting at 12:00 noon. The event will provide a forum for informal discussion on global affairs. The estimated value of the event, including all food and beverages, is \$15 per person.

This event is open to the public. Accordingly, invited NASA employees may accept the food and beverages provided at this event without further formality.

A handwritten signature in black ink, appearing to read "Adam F. Greenstone".

Adam F. Greenstone