

National Aeronautics and Space Administration  
Kennedy Space Center  
Kennedy Space Center, FL 32899



March 18, 2015

Reply to Attn of: CC-A

TO: All NASA Employees

FROM: AA/Director

SUBJECT: Determination Regarding Attendance by NASA Employees at the *Journey to Space* Reception and Screening on March 18, 2015

On March 18, 2015, The Boeing Company and Toyota will host a screening of the film *Journey to Space* at the Kennedy Space Center Visitor Complex at 7:30 p.m. NASA employees and their guest who have been invited to attend may accept the gift of the free attendance for the film screening under 5 C.F.R. § 2635.204(a) as a gift of \$20 or less. The ticket to the screening is valued at \$7 a person. Employees are reminded, however, that they cannot accept gifts with an aggregate value of more than \$50 under this exception from a single entity in a calendar year.

The Boeing Company, Jacobs Engineering, Lockheed Martin, and Orbital ATK will host a reception prior to the screening of the film. The fair market value of the food and beverages is \$50 a person. Approximately 500 people have been invited, including members of NASA and the Department of Defense; business, film industry, and community leaders; elected officials; and the staff of the sponsoring companies.

In accordance with 5 C.F.R. § 2635.204(g)(3)(i), Widely Attended Gatherings and Other Events, I find the reception meets the requirements of a "widely attended gathering." I further determine that there is an Agency interest in having NASA personnel attend it. The reception will allow NASA attendees to exchange information regarding NASA programs and hear views that relate to NASA's policies and plans from representatives of the above-referenced sectors.

Accordingly, NASA employees whose duties do not substantially affect any of the sponsors, including NASA employees in non-career positions who are required to sign the ethics pledge under the Executive Order 13490, may accept an invitation for themselves and a guest for free attendance at the reception. NASA employees whose duties may substantially affect the sponsors, such as by way of procurement duties or Space Act agreements, may only attend the reception if they reimburse the host at \$50 a person for themselves and a guest.

A handwritten signature in black ink, appearing to read "Robert D. Cabana". The signature is fluid and cursive, with a large initial "R" and "C".

Robert D. Cabana