



Job Hazard Analysis Worksheet

Code: RM	Task/Equipment Location: Building 220, SpaceShop	
Task/Equipment Description: Roland Vinyl Cutter		
<u>Sequence of Steps or Activities</u>	<u>Hazards or Potential for Mishaps</u> <small>(Examples include physical and chemical hazards, fire, falls, radiation, electric shock, noise, heat and ergonomic)</small>	<u>Preventive Measures</u> <small>(Include personal protective equipment and training)</small>
Installing material to be cut	Pinch points between roll of material and benchtop, desk.	Attend the Vinyl Cutter tutorial qualification training. Use care when installing material. Move machine to improve access.
Installation of knife	Possible cuts from vinyl knife.	Follow blade installation procedures in training tutorial. Gently hold blade from sides.
Removal of material	Lacerations possible from vinyl paper backing	Use care when removing paper backing, using clean, dry hands to ensure good grip
During Cutter Operation	Hands or loose clothing/jewelry/badge is caught in the moving	Per shop SOP, always remove any loose items before operating the machine

Copy 1 – Forward to the Safety Office

Copy 2 – Post on Equipment or in Area

Copy 3 – File for your records