

National Aeronautics and Space Administration

Headquarters

Washington, DC 20546-0001



March 28, 2014

General Law Practice Group

Reply to Attn of:

TO: Distribution

FROM: Alternate Designated Agency Ethics Official

SUBJECT: Guidance Regarding Attendance by NASA Attendees at the 13th Annual Aviation Summit

On April 3, 2014, the U.S. Chamber of Commerce Foundation, a non-profit organization under 501(c)(3) of the Internal Revenue Code, will host the 13th Annual Aviation Summit at the Walter E. Washington Convention Center, 801 Mt. Vernon Place, Washington, DC, from 7:30 a.m. until 5:00 p.m. with a reception starting at 5:00 p.m. until 6:00 p.m. The purpose of the summit is to bring together top experts and leaders from all sectors of aviation to discuss critical issues facing the industry.

Approximately 600 people are expected to attend including Congressional members and staffers, state and local officials, academia, industry representatives, personnel from other Federal Agencies, members of the public, media, and contractors. The registration is complimentary for House, Senate and Executive Branch Career Service Employees.

Accordingly, NASA employees may attend without further formality, under 5 CFR 2635.203(b)(4), as this is an opportunity and benefit available to all U.S. government employees.

A handwritten signature in blue ink, appearing to read "Adam F. Greenstone".

Adam F. Greenstone