

National Aeronautics and Space Administration  
Kennedy Space Center  
Kennedy Space Center, FL 32899



May 4, 2016

Reply to Attn of:

CC-A

TO: All NASA Employees

FROM: AA-B/Associate Director

SUBJECT: Determination Regarding Attendance by NASA Employees at the Geosyntec Reception, May 23, 2016

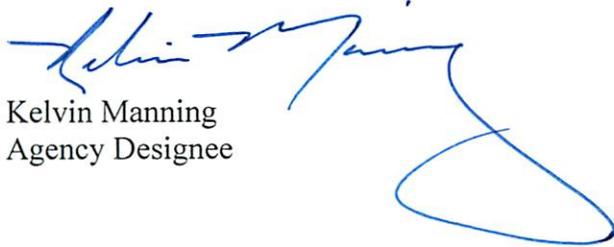
On May 23, 2016, Geosyntec Consultants, Inc. will be hosting a reception and dinner for the attendees of the Tenth International Conference on Remediation of Chlorinated and Recalcitrant Compounds in Palm Springs, California. This reception and dinner will be held at 696 N. Via Monte Vista, Palm Springs, California and is offered to select attendees of the conference.

Approximately 175 guests have been invited to this event. These guests include NASA and other Federal agency personnel, state and local government officials, representatives from industry and academia and Geosyntec employees. The value of this event, which includes all food and refreshments, will be approximately \$25 a person.

In accordance with 5 C.F.R. § 2635.204(g), Widely Attended Gatherings and Other Events, I find this event meets the requirements of a *widely attended gathering*, and I further determine that there is an Agency interest in having NASA personnel attend this event because their attendance will further agency programs and operations. Specifically, this event will provide NASA employees whose duties include environmental in-site remediation research and application to discuss relevant topics with other environmental professionals from around the world. Accordingly, NASA employees who have been invited to attend may accept free attendance to this event.

However, NASA employees whose duties may substantially affect the sponsor, such as by way of procurement duties or administration of Space Act agreements, should seek an individual determination pursuant to 5 C.F.R. § 2635.204(g)(3)(i) regarding participation in the event through Ethics Counsel. Moreover, NASA employees in non-career positions who are required to sign the ethics pledge under Executive Order 13490, may only attend if they reimburse the sponsor the value of the events and any gift items accepted for themselves. An honor basket will be available for reimbursement.

Attendees are reminded of the \$20 gift exception at 5 C.F.R. § 2635.204(a), which provides that employees may accept gifts valued at no more than \$20 per occasion, and no more than \$50 from one source in a calendar year. Geosyntec will be distributing a winestopper, valued at \$10, to all attendees. Therefore, NASA employees may accept this gift from Geosyntec Consultants, Inc.

A handwritten signature in blue ink, appearing to read "Kelvin Manning", with a large, stylized flourish extending from the end of the name.

Kelvin Manning  
Agency Designee