

**National Aeronautics and Space Administration**  
**FOIA ANNUAL REPORT**  
**October 1, 2017**  
**THROUGH**  
**September 30, 2018**

The following Annual Freedom of Information Act report covers the Period  
October 1, 2017 through September 30, 2018  
as required by 5 U.S.C. 552

**I. BASIC INFORMATION REGARDING REPORT**

1. Provide name, title, address, and telephone number of person(s) to be contacted with questions about the Report.

Nikki Gramian  
Principal Agency FOIA Officer 300  
E. Street SW  
Washington, DC 20546  
202-358-0625

2. Provide an electronic link for access to the Report on the agency Web site.

<http://www.nasa.gov/FOIA/reports.html>

3. Explain how to obtain a copy of the Report in paper form.

Requesters may write to:

Freedom of Information Act (FOIA) Office  
300 E. Street, SW, MS 5L19  
CODE P-FOIA  
Washington, DC 20546-0001  
Email: [FOIA@hq.nasa.gov](mailto:FOIA@hq.nasa.gov)

**II. MAKING A FOIA REQUEST**

1. Provide names, addresses, and telephone numbers of all individual agency components that receive FOIA requests.

Martha Terry, Ames Research Center (ARC) FOIA Public Liaison Officer;  
202-358-2339 NASA Headquarters,  
300 E Street SW, MS 5L19, Washington, DC 20546-0001

Martha Terry, Armstrong Flight Research Center (AFRC) FOIA Public Liaison  
Officer; 202-358-2339 NASA Headquarters  
300 E Street SW, MS 5L19, Washington, DC 20546-0001

Martha Terry, Glenn Research Center (GRC) FOIA Public Liaison Officer;  
202-358-2339 NASA Headquarters,  
300 E Street SW, MS 5L19, Washington, DC 20546-0001

Joan Belt, Goddard Space Flight Center (GSFC) FOIA Public Liaison  
Officer; 301-286-4721  
NASA Goddard Space Flight Center, MS213.1,  
Greenbelt, MD 20771

Josephine Sibley, HQ FOIA Public Liaison Officer; 202-358-2462  
NASA Headquarters  
300 E Street SW, MS 5L19, Washington, DC 20546-0001

Dennis Mahon, Jet Propulsion Laboratory (JPL) FOIA Public Liaison;  
818-393-6779  
FOIA Requester Service Center  
4800 Oak Grove Drive, Pasadena, CA 91109

Robert Young, Johnson Space Center (JSC) FOIA Public Liaison Officer  
202-358-1030 NASA Headquarters  
300 E Street SW, MS 5L19, Washington, DC 20546

Carissa Wheeler, Kennedy Space Center (KSC) FOIA Public Liaison Officer  
757-864-4274  
NASA Langley Research Center, MS 218, Hampton, VA 23681

Carissa Wheeler, Langley Research Center (LaRC) FOIA Public Liaison  
Officer; 757-864-4274  
NASA Langley Research Center, MS 218, Hampton, VA 23681

Robert Young, Marshall Space Flight Center (MSFC) FOIA Public Liaison  
Officer; 202-358-1030 NASA Headquarters  
300 E Street SW, MS 5-L19, Washington, DC 20546

Martha Terry, NASA Shared Service Center (NSSC) FOIA Public Liaison  
Officer; 202-358-2339  
NASA Headquarters  
300 E Street SW, MS 5L19 Washington, DC 20546-0001

Frank LaRocca, Office of Inspector General (OIG) FOIA Public  
Liaison Officer; 202-358-2575  
NASA Office of the Inspector General; Washington, DC 20546-0001

Sallie Bilbo, Stennis Space Center (SSC) FOIA Public Liaison;  
228-688-3182  
NASA Stennis Space Center, Code CA 10  
MS 39529-6000

2. Provide a brief description of why some requests are not granted and an overview of certain general categories of the agency's records to which the FOIA exemptions apply.

Generally, when requests are not granted it is due to the fact that the documents are exempt from release in accordance with the FOIA. NASA processes a substantial number of requests for contracts as well as deliberative process materials.

### III. ACRONYMS, DEFINITIONS, AND EXEMPTIONS

#### 1. Definitions of terms used in this Report:

- a. **Administrative Appeal** - a request to a federal agency asking that it review at a higher administrative level a FOIA determination made by the agency at the initial request level.
- b. **Average Number** - the number obtained by dividing the sum of a group of numbers by the quantity of numbers in the group. For example, of 3, 7, and 14, the average number is 8.
- c. **Backlog** - the number of requests or administrative appeals that are pending at an agency at the end of the fiscal year that are beyond the statutory time period for a response.
- d. **Component** - for agencies that process requests on a decentralized basis, a "component" is an entity, also sometimes referred to as an Office, Division, Bureau, Center, or Directorate, within the agency that processes FOIA requests. The FOIA now requires that agencies include in their Annual FOIA Report data for both the agency overall and for each principal component of the agency.
- e. **Consultation** - the procedure whereby the agency responding to a FOIA request first forwards a record to another agency for its review because that other agency has an interest in the document. Once the agency in receipt of the consultation finishes its review of the record, it responds back to the agency that forwarded it. That agency, in turn, will then respond to the FOIA requester.
- f. **Exemption 3 Statute** - a federal statute that exempts information from disclosure and which the agency relies on to withhold information under subsection (b)(3) of the FOIA.
- g. **FOIA Request** - a FOIA request is generally a request to a federal agency for access to records concerning another person (i.e., a "third-party" request), or concerning an organization, or a particular topic of interest. FOIA requests also include requests made by individuals seeking records concerning themselves (i.e., "first-party" requests) when those requesters are not subject to the Privacy Act, such as non-U.S. citizens. Moreover, because all first-party requesters should be afforded the benefit of both the access provisions of the FOIA as well as those of the Privacy Act, FOIA requests also include any first-party requests where an agency determines that it must search beyond its Privacy Act "systems of records" or where a Privacy Act

exemption applies, and the agency looks to FOIA to afford the greatest possible access. All requests which require the agency to utilize the FOIA in responding to the requester are included in this Report.

Additionally, a FOIA request includes records referred to the agency for processing and direct response to the requester. It does not, however, include records for which the agency has received a consultation from another agency. (Consultations are reported separately in Section XII of this Report.)

- h. **Full Grant** - an agency decision to disclose all records in full in response to a FOIA request.
- i. **Full Denial** - an agency decision not to release any records in response to a FOIA request because the records are exempt in their entirety under one or more of the FOIA exemptions, or because of a procedural reason, such as when no records could be located.
- j. **Median Number** - the middle, not average, number. For example, of 3, 7, and 14, the median number is 7.
- k. **Multi-Track Processing** - a system in which simple requests requiring relatively minimal review are placed in one processing track and more voluminous and complex requests are placed in one or more other tracks. Requests granted expedited processing are placed in yet another track. Requests in each track are processed on a first in/first out basis.
  - i. **Expedited Processing** - an agency will process a FOIA request on an expedited basis when a requester satisfies the requirements for expedited processing as set forth in the statute and in agency regulations.
  - ii. **Simple Request** - a FOIA request that an agency using multi-track processing places in its fastest (non-expedited) track based on the low volume and/or simplicity of the records requested.
  - iii. **Complex Request** - a FOIA request that an agency using multi-track processing places in a slower track based on the high volume and/or complexity of the records requested.
- l. **Partial Grant/Partial Denial** - in response to a FOIA request, an agency decision to disclose portions of the records and to withhold other portions that are exempt under the FOIA, or to otherwise deny a portion of the request for a procedural reason.
- m. **Pending Request or Pending Administrative Appeal** - a request or administrative appeal for which an agency has not taken final action in all respects.
- n. **Perfect Request** - a request for records which reasonably describes such records and is made in accordance with published rules stating the time, place, fees (if any) and procedures to be followed.

- o. **Processed Request or Processed Administrative Appeal** - a request or administrative appeal for which an agency has taken final action in all respects.
  - p. **Range in Number of Days** - the lowest and highest number of days to process requests or administrative appeals.
  - q. **Time Limits** - the time period in the statute for an agency to respond to a FOIA request (ordinarily twenty working days from receipt of a perfected FOIA request).
2. Descriptions of the nine FOIA exemptions:
- a. **Exemption 1:** classified national defense and foreign relations information
  - b. **Exemption 2:** internal agency rules and practices
  - c. **Exemption 3:** information that is prohibited from disclosure by another federal law

- d. **Exemption 4:** trade secrets and other confidential business information
- e. **Exemption 5:** inter-agency or intra-agency communications that are protected by legal privileges
- f. **Exemption 6:** information involving matters of personal privacy
- g. **Exemption 7:** records or information compiled for law enforcement purposes, to the extent that the production of those records (A) could reasonably be expected to interfere with enforcement proceedings, (B) would deprive a person of a right to a fair trial or an impartial adjudication, (C) could reasonably be expected to constitute an unwarranted invasion of personal privacy, (D) could reasonably be expected to disclose the identity of a confidential source, (E) would disclose techniques and procedures for law enforcement investigations or prosecutions, or would disclose guidelines for law enforcement investigations or prosecutions, or (F) could reasonably be expected to endanger the life or physical safety of any individual
- h. **Exemption 8:** information relating to the supervision of financial institutions
- i. **Exemption 9:** geological information on wells

### 3. Agency Component Abbreviations

Component Abbreviation	Component Name
AFRC	Armstrong Flight Research Center
ARC	Ames Research Center
GRC	Glenn Research Center
GSFC	Goddard Space Flight Center
HQ	Headquarters
JPL	Jet Propulsion Laboratory
JSC	Johnson Space Center
KSC	Kennedy Space Center
LaRC	Langley Research Center
MSFC	Marshall Space Flight Center
NSSC	NASA Shared Service Center
OGC	Office of General Counsel
OIG	Office of the Inspector General
SSC	Stennis Space Center

**IV. EXEMPTION 3 STATUTES**

Statute	Type of Information Withheld	Case Citation	Agency / Component	Number of Times Relied upon by Agency / Component	Total Number of Times Relied upon by Agency Overall
10 U.S.C. § 2305(g)	Certain contractor proposals	Roman v. NSA, Nos. 09-2947, 09-4281, 09-3344, 09-2504, 09-5633, 2012 WL 569747, at *7 (E.D.N.Y. Feb. 22, 2012); Margolin v. NASA, No. 09-CV-00421-LRH-VPC, 2011 WL 1303221, at *6 (D. Nev. Mar. 31, 2011).	GRC	1	7
	Certain contractor proposals	Roman v. NSA, Nos. 09-2947, 09-4281, 09-3344, 09-2504, 09-5633, 2012 WL 569747, at *7 (E.D.N.Y. Feb. 22, 2012); Margolin v. NASA, No. 09-CV-00421-LRH-VPC, 2011 WL 1303221, at *6 (D. Nev. Mar. 31, 2011).	GSFC	1	
	Certain contractor proposals	Roman v. NSA, Nos. 09-2947, 09-4281, 09-3344, 09-2504, 09-5633, 2012 WL 569747, at *7 (E.D.N.Y. Feb. 22, 2012); Margolin v. NASA, No. 09-CV-00421-LRH-VPC, 2011 WL 1303221, at *6 (D. Nev. Mar. 31, 2011).	JPL	1	
	Certain contractor proposals	Roman v. NSA, Nos. 09-2947, 09-4281, 09-3344, 09-2504, 09-5633, 2012 WL 569747, at *7 (E.D.N.Y. Feb. 22, 2012);	KSC	2	

		Margolin v. NASA, No. 09-CV-00421-LRH-VPC, 2011 WL 1303221, at *6 (D. Nev. Mar. 31, 2011).			
	Certain contractor proposals	Roman v. NSA, Nos. 09-2947, 09-4281, 09-3344, 09-2504, 09-5633, 2012 WL 569747, at *7 (E.D.N.Y. Feb. 22, 2012); Margolin v. NASA, No. 09-CV-00421-LRH-VPC, 2011 WL 1303221, at *6 (D. Nev. Mar. 31, 2011).	LaRC		1
	Certain contractor proposals	Roman v. NSA, Nos. 09-2947, 09-4281, 09-3344, 09-2504, 09-5633, 2012 WL 569747, at *7 (E.D.N.Y. Feb. 22, 2012); Margolin v. NASA, No. 09-CV-00421-LRH-VPC, 2011 WL 1303221, at *6 (D. Nev. Mar. 31, 2011).	MSFC		1
22 U.S.C. § 2778(e) (Arms Export Control Act)	Certain information pertaining to export license applications	Council for a Livable World v. U.S. Dep't of State, 1998 U.S. Dist. LEXIS 23642 at *11 (D.D.C. Jan. 21, 1998), amended (D.D.C. Nov. 23, 1998).	GSFC		1
	Certain information pertaining to export license applications	Council for a Livable World v. U.S. Dep't of State, 1998 U.S. Dist. LEXIS 23642 at *11 (D.D.C. Jan. 21, 1998), amended (D.D.C. Nov. 23, 1998).	HQ		2
	Certain information pertaining to export license applications	Council for a Livable World v. U.S. Dep't of State, 1998 U.S. Dist. LEXIS 23642 at *11 (D.D.C. Jan. 21, 1998),	JSC		3

		amended (D.D.C. Nov. 23, 1998).			
	Certain information pertaining to export license applications	Council for a Livable World v. U.S. Dep't of State, 1998 U.S. Dist. LEXIS 23642 at *11 (D.D.C. Jan. 21, 1998), amended (D.D.C. Nov. 23, 1998).	KSC		1
	Certain information pertaining to export license applications	Council for a Livable World v. U.S. Dep't of State, 1998 U.S. Dist. LEXIS 23642 at *11 (D.D.C. Jan. 21, 1998), amended (D.D.C. Nov. 23, 1998).	LaRC		3
	Certain information pertaining to export license applications	Council for a Livable World v. U.S. Dep't of State, 1998 U.S. Dist. LEXIS 23642 at *11 (D.D.C. Jan. 21, 1998), amended (D.D.C. Nov. 23, 1998).	MSFC		1
41 U.S.C. § 2102 (amending 41 U.S.C. § 423(a)(1))* (Procurement Integrity Act)	Contractor bid or proposal information; source selection information	Legal & Safety Employer Research, Inc. v. U.S. Dep't of the Army, No. Civ. S001748, 2001 WL 34098652, at *3-4 (E.D. Cal. May 4, 2001) (dictum).	GSFC		4
					0

## V.A. FOIA REQUESTS -- RECEIVED, PROCESSED AND PENDING FOIA REQUESTS

Agency / Component	Number of Requests Pending as of Start of Fiscal Year	Number of Requests Received in Fiscal Year	Number of Requests Processed in Fiscal Year	Number of Requests Pending as of End of Fiscal Year
AFRC	1	8	8	1
ARC	6	48	49	5
GRC	3	18	16	5
GSFC	8	90	84	14
HQ	33	294	313	14
JPL	2	55	56	1
JSC	17	138	146	9
KSC	4	55	57	2
LaRC	4	38	41	1
MSFC	7	39	39	7
				0
NSSC	1	13	12	2
OGC	0	0	0	0
OIG	5	46	48	3
SSC	0	11	11	0
AGENCY OVERALL	91	853	880	64

*After reviewing their databases, JPL and HQ updated the number of requests pending at the start of the Fiscal Year.*



**V.B.(2). DISPOSITION OF FOIA REQUESTS -- "OTHER" REASONS FOR "FULL DENIALS  
BASED ON REASONS OTHER THAN EXEMPTIONS"**

Agency / Component	Description of "Other" Reasons for Denials from Chart B(1)	Number of Times "Other" Reason Was Relied Upon	TOTAL
ARC	Directed requester to publicly available information	4	4
GRC	Directed requester to publicly available information	1	1
GSFC	Directed requester to publicly available information	2	2
HQ	Directed requester to publicly available information	19	19
JPL	Directed requester to publicly available information	3	3
JSC	Directed requester to publicly available information	1	1
KSC	Directed requester to publicly available information	5	5
LaRC	Directed requester to publicly available information	2	2
MSFC	Directed requester to publicly available information	3	3
NSSC	Directed requester to publicly available information	1	1
OIG	Directed requester to publicly available information	1	1
AGENCY OVERALL			42

**V.B.(3). DISPOSITION OF FOIA REQUESTS -- NUMBER OF TIMES EXEMPTIONS APPLIED**

Agency / Component	Ex. 1	Ex. 2	Ex. 3	Ex. 4	Ex. 5	Ex. 6	Ex. 7(A)	Ex. 7(B)	Ex. 7(C)	Ex. 7(D)	Ex. 7(E)	Ex. 7(F)	Ex. 8	Ex. 9
AFRC	0	0	0	0	0	1	0	0	0	0	0	0	0	0
ARC	0	0	0	15	5	12	0	0	1	0	4	1	0	0
GRC	0	0	1	3	1	4	0	0	0	0	1	1	0	0
GSFC	0	0	6	18	2	2	0	0	0	0	0	0	0	0
HQ	0	2	2	3	13	56	0	0	3	1	3	0	0	0
JPL	0	0	1	5	2	7	1	0	0	0	0	0	0	0
JSC	0	5	3	14	7	8	2	0	1	0	1	1	0	0
KSC	0	0	3	7	0	3	1	0	0	0	0	1	0	0
LaRC	0	0	4	3	2	2	1	0	1	0	0	0	0	0
MSFC	0	0	2	6	2	4	0	0	1	0	0	1	0	0
NSSC	0	0	0	2	0	2	0	0	0	0	2	0	0	0
OGC	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OIG	0	0	0	0	7	23	6	0	23	3	5	0	0	0
SSC	0	0	0	1	0	1	0	0	0	0	0	0	0	0
AGENCY OVERALL	0	7	22	77	41	125	11	0	30	4	16	5	0	0





**VI.C.(1). REASONS FOR DENIAL ON APPEAL -- NUMBER OF TIMES EXEMPTIONS APPLIED**

Agency / Component	Ex. 1	Ex. 2	Ex. 3	Ex. 4	Ex. 5	Ex. 6	Ex. 7(A)	Ex. 7(B)	Ex. 7(C)	Ex. 7(D)	Ex. 7(E)	Ex. 7(F)	Ex. 8	Ex. 9
OGC	0	0	1	0	5	2	0	0	0	0	0	0	0	0
OIG	0	0	0	0	0	1	1	0	1	0	0	0	0	0
AGENCY OVERALL	0	0	1	0	5	3	1	0	1	0	0	0	0	0

**VI.C.(2). REASONS FOR DENIAL ON APPEAL -- REASONS OTHER THAN EXEMPTIONS**

Agency / Component	No Records	Records Referred at Initial Request Level	Request Withdrawn	Fee-Related Reason	Records not Reasonably Described	Improper Request for Other Reasons	Not Agency Record	Duplicate Request or Appeal	Request in Litigation	Appeal Based Solely on Denial of Request for Expedited Processing	Other *Explain in chart below
OGC	0	0	1	0	0	2	1	0	0	0	0
OIG	0	0	0	0	0	0	0	0	0	0	0
AGENCY OVERALL	0	0	1	0	0	2	1	0	0	0	0

**VI.C.(3). REASONS FOR DENIAL ON APPEAL -- "OTHER" REASONS**

Agency / Component	Description of "Other" Reasons for Denial on Appeal from Chart C(2)	Number of Times "Other" Reason Was Relied Upon	TOTAL
OGC	N/A	0	0
OIG	N/A	0	0
AGENCY OVERALL			0

**VI.C.(4). RESPONSE TIME FOR ADMINISTRATIVE APPEALS**

Agency / Component	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
OGC	26.75	25.85	1.00	54.00
OIG	21.00	21.00	21.00	21.00
AGENCY OVERALL	25.25	25.60	1.00	54.00





## VII.A. FOIA REQUESTS -- RESPONSE TIME FOR ALL PROCESSED PERFECTED REQUESTS

Agency / Component	SIMPLE				COMPLEX				EXPEDITED PROCESSING			
	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
AFRC	1	3.57	<1	18	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
ARC	9	21.88	<1	118	30	41.29	<1	104	N/A	N/A	N/A	N/A
GRC	6	11.8	<1	36	27	35.12	5	80	N/A	N/A	N/A	N/A
GSFC	8	12.1	<1	51	29	38.04	<1	142	N/A	N/A	N/A	N/A
HQ	6	9.65	<1	68	29	34.99	<1	154	N/A	N/A	N/A	N/A
JPL	<1	4.62	<1	25	5	11.33	<1	87	N/A	N/A	N/A	N/A
JSC	8.5	10.2	<1	36	24.5	42.6	<1	218	10	10	10	10
KSC	1	2.38	<1	16	31	35	1	82	6	6	6	6
LaRC	4	4.24	<1	16	27	27.09	1	78	N/A	N/A	N/A	N/A
MSFC	7.5	8.17	1	21	27	25.84	<1	87	N/A	N/A	N/A	N/A
NSSC	17.5	19.5	11	32	12	19	<1	42	N/A	N/A	N/A	N/A
OGC	N/A	N/A										
OIG	6.5	7.81	<1	22	29.5	33.25	23	51	N/A	N/A	N/A	N/A
SSC	<1	0.22	<1	2	12.5	12.5	12	13	N/A	N/A	N/A	N/A
AGENCY OVERALL	5	9.06	<1	118	24	34.34	<1	218	8	8	6	10

**VII.B. PROCESSED REQUESTS -- RESPONSE TIME FOR PERFECTED REQUESTS IN WHICH INFORMATION WAS GRANTED**

Agency / Component	SIMPLE				COMPLEX				EXPEDITED PROCESSING			
	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days	Median Number of Days	Average Number of Days	Lowest Number of Days	Highest Number of Days
AFRC	10	10	2	18	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
ARC	14	43	5	118	42	49.31	21	97	N/A	N/A	N/A	N/A
GRC	6	16	6	36	61.5	56.75	24	80	N/A	N/A	N/A	N/A
GSFC	20	21.64	2	51	44	48.91	2	142	N/A	N/A	N/A	N/A
HQ	16	16.44	<1	68	32.5	39.87	2	154	N/A	N/A	N/A	N/A
JPL	5	5	<1	10	12.5	18.29	3	87	N/A	N/A	N/A	N/A
JSC	12.5	12.44	<1	36	46.5	63.94	<1	218	N/A	N/A	N/A	N/A
KSC	16	16	16	16	43	48.4	13	82	6	6	6	6
LaRC	9	8.5	1	16	27	29.7	8	78	N/A	N/A	N/A	N/A
MSFC	10	11.6	1	21	29	32.25	<1	87	N/A	N/A	N/A	N/A
NSSC	23	22	11	32	41.5	41.5	41	42	N/A	N/A	N/A	N/A
OGC	N/A	N/A										
OIG	12	11.5	2	22	36	36	36	36	N/A	N/A	N/A	N/A
SSC	<1	0.67	<1	2	12	12	12	12	N/A	N/A	N/A	N/A
AGENCY OVERALL	13.5	15.94	<1	118	33	45.5	<1	218	6	6	6	6



**VII.C. PROCESSED COMPLEX REQUESTS -- RESPONSE TIME IN DAY INCREMENTS**

Agency / Component	<1-20 Days	21-40 Days	41-60 Days	61-80 Days	81-100 Days	101-120 Days	121-140 Days	141-160 Days	161-180 Days	181-200 Days	201-300 Days	301-400 Days	401+ Days	TOTAL
AFRC	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ARC	6	9	2	4	2	1	0	0	0	0	0	0	0	24
GRC	3	2	1	2	0	0	0	0	0	0	0	0	0	8
GSFC	19	9	10	3	3	1	1	1	0	0	0	0	0	47
HQ	36	41	16	8	4	1	1	1	0	0	0	0	0	108
JPL	29	2	1	0	1	0	0	0	0	0	0	0	0	33
JSC	38	20	6	7	5	1	3	2	1	2	1	0	0	86
KSC	5	7	2	3	1	0	0	0	0	0	0	0	0	18
LaRC	4	5	1	1	0	0	0	0	0	0	0	0	0	11
MSFC	8	8	2	0	1	0	0	0	0	0	0	0	0	19
														0
NSSC	4	0	2	0	0	0	0	0	0	0	0	0	0	6
OGC	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OIG	0	3	1	0	0	0	0	0	0	0	0	0	0	4
SSC	2	0	0	0	0	0	0	0	0	0	0	0	0	2
AGENCY OVERALL	154	106	44	28	17	4	5	4	1	2	1	0	0	366



**VII.D. PENDING REQUESTS -- ALL PENDING PERFECTED REQUESTS**

Agency / Component	SIMPLE			COMPLEX			EXPEDITED PROCESSING		
	Number Pending	Median Number of Days	Average Number of Days	Number Pending	Median Number of Days	Average Number of Days	Number Pending	Median Number of Days	Average Number of Days
AFRC	1	26	26	0	N/A	N/A	0	N/A	N/A
ARC	1	26	26	4	27	31	0	N/A	N/A
GRC	1	7	7	3	43	29	0	N/A	N/A
GSFC	3	2	10	10	45.5	45	0	N/A	N/A
HQ	6	21	26	7	17	26	0	N/A	N/A
JPL	0	0	0	1	23	23	0	N/A	N/A
JSC	2	12	12	3	48	42	0	N/A	N/A
KSC	0	N/A	N/A	1	128	128	0	N/A	N/A
LaRC	0	N/A	N/A	0	N/A	N/A	0	N/A	N/A
MSFC	3	29	25	1	17	17	0	N/A	N/A
NSSC	0	N/A	N/A	2	26	26	0	N/A	N/A
OGC	0	N/A	N/A	0	N/A	N/A	0	N/A	N/A
OIG	3	4	9	0	N/A	N/A	0	N/A	N/A
SSC	0	N/A	N/A	0	N/A	N/A	0	N/A	N/A
AGENCY OVERALL	20	20.5	18	32	39	37	0	N/A	N/A



	Number of Days Pending	0	0	0	0	0	0	0	0	0	0	0
MSFC	Date of Receipt	N/A	N/A	N/A	N/A	N/A	N/A	2018-09-24	2018-09-05	2018-08-17	2018-07-30	
	Number of Days Pending	0	0	0	0	0	0	4	17	29	43	
	Date of Receipt											
	Number of Days Pending											
NSSC	Date of Receipt	N/A	2018-09-11	2018-08-03								
	Number of Days Pending	0	0	0	0	0	0	0	0	13	39	
OGC	Date of Receipt	N/A	N/A									
	Number of Days Pending	0	0	0	0	0	0	0	0	0	0	0
OIG	Date of Receipt	N/A	2018-09-28	2018-09-24	2018-08-27							
	Number of Days Pending	0	0	0	0	0	0	0	0	4	23	
SSC	Date of Receipt	N/A	N/A									
	Number of Days Pending	0	0	0	0	0	0	0	0	0	0	0
AGENCY OVERALL	Date of Receipt	2018-07-23	2018-07-23	2018-07-10	2018-07-03	2018-07-03	2018-06-29	2018-06-25	2018-05-29	2018-05-16	2018-03-29	
	Number of Days Pending	48	48	57	61	61	63	67	86	94	128	

### VIII.A. REQUESTS FOR EXPEDITED PROCESSING

Agency / Component	Number Granted	Number Denied	Median Number of Days to Adjudicate	Average Number of Days to Adjudicate	Number Adjudicated Within Ten Calendar Days
AFRC	0	0	N/A	N/A	0
ARC	0	3	1	1	3
GRC	0	7	3	3.14	6
GSFC	0	2	102	102	1
HQ	0	12	7	7.17	8
JPL	0	0	N/A	N/A	0
JSC	0	0	N/A	N/A	0
KSC	1	4	0	2	5
LaRC	0	2	5.5	5.5	2
MSFC	0	3	6	6.67	3
NSSC	0	0	N/A	N/A	0
OGC	0	0	N/A	N/A	0
OIG	0	1	6	6	1
SSC	0	0	N/A	N/A	0
AGENCY OVERALL	1	34	5	10.26	29

## VIII.B. REQUESTS FOR FEE WAIVER

Agency / Component	Number Granted	Number Denied	Median Number of Days to Adjudicate	Average Number of Days to Adjudicate
AFRC	0	0	N/A	N/A
ARC	0	1	1	1
GRC	0	3	3	2
GSFC	0	0	N/A	N/A
HQ	5	6	5	16.55
JPL	0	0	N/A	N/A
JSC	2	0	30	30
KSC	0	0	N/A	N/A
LaRC	0	0	N/A	N/A
MSFC	0	3	4	4.67
NSSC	0	0	N/A	N/A
OGC	0	0	N/A	N/A
OIG	0	2	20.5	20.5
SSC	0	0	N/A	N/A
AGENCY OVERALL	7	15	4.5	13.77

## IX. FOIA PERSONNEL AND COSTS

Agency / Component	PERSONNEL			COSTS		
	Number of "Full-Time FOIA Employees"	Number of "Equivalent Full-Time FOIA Employees"	Total Number of "Full-Time FOIA Staff"	Processing Costs	Litigation-Related Costs	Total Costs
AFRC	0	0.25	0.25	\$28,326.76	\$0.00	\$28,326.76
ARC	0	0.25	0.25	\$31,114.81	\$0.00	\$31,114.81
GRC	0	0.25	0.25	\$28,223.18	\$0.00	\$28,223.18
GSFC	1	0	1	\$114,194.14	\$12,630.77	\$126,824.91
HQ	2	0	2	\$340,594.65	\$0.00	\$340,594.65
JPL	0	0.5	0.5	\$63,578.19	\$0.00	\$63,578.19
JSC	1	0	1	\$118,745.44	\$0.00	\$118,745.44
KSC	0	0.5	0.5	\$52,088.21	\$0.00	\$52,088.21
LaRC	0	0.5	0.5	\$51,301.12	\$0.00	\$51,301.12
MSFC	1	0	1	\$83,217.64	\$0.00	\$83,217.64
			0			\$0.00
NSSC	0	0.25	0.25	\$28,075.70	\$0.00	\$28,075.70
OGC	2	0	2	\$300,000.00	\$0.00	\$300,000.00
OIG	1	0	1	\$63,421.45	\$0.00	\$63,421.45
SSC	0	0.25	0.25	\$24,423.61	\$0.00	\$24,423.61
AGENCY OVERALL	8	2.75	10.75	\$1,327,304.90	\$12,630.77	\$1,339,935.67

## X. FEES COLLECTED FOR PROCESSING REQUESTS

Agency / Component	Total Amount of Fees Collected	Percentage of Total Costs
AFRC	\$0.00	0.00%
ARC	\$1,547.79	4.97%
GRC	\$169.53	0.60%
GSFC	\$3,035.74	2.66%
HQ	\$11.39	0.00%
JPL	\$477.45	0.75%
JSC	\$3,512.77	2.96%
KSC	\$3,323.93	6.38%
LaRC	\$541.54	1.06%
MSFC	\$130.36	0.16%
NSSC	\$0.00	0.00%
OGC	\$0.00	0.00%
OIG	\$0.00	0.00%
SSC	\$257.34	1.05%
AGENCY OVERALL	\$13,007.84	0.98%

## XI.A. NUMBER OF TIMES SUBSECTION (C) USED

Agency / Component	Number of Times Subsection Used
AFRC	0
ARC	0
GRC	0
GSFC	0
HQ	0
JPL	0
JSC	0
KSC	0
LaRC	0
MSFC	0
NSSC	0
OGC	0
OIG	0
SSC	0
AGENCY OVERALL	0

## XI.B. NUMBER OF SUBSECTION (A)(2) POSTINGS

Agency / Component	Number of Records Posted by the FOIA Office	Number of Records Posted by Program Offices
AFRC	0	0
ARC	0	0
GRC	0	0
GSFC	0	0
HQ	3	0
JPL	0	0
JSC	0	0
KSC	0	0
LaRC	0	0
MSFC	0	0
NSSC	0	1
OGC	0	0
OIG	0	0
SSC	0	0
AGENCY OVERALL	3	1

## XII.A. BACKLOGS OF FOIA REQUESTS AND ADMINISTRATIVE APPEALS

Agency / Component	Number of Backlogged Requests as of End of Fiscal Year	Number of Backlogged Appeals as of End of Fiscal Year
AFRC	0	0
ARC	3	0
GRC	0	0
GSFC	8	0
HQ	7	0
JPL	0	0
JSC	4	0
KSC	1	0
LaRC	0	0
MSFC	3	0
NSSC	0	0
OGC	0	0
OIG	1	0
SSC	0	0
AGENCY OVERALL	27	0

**XII.B. CONSULTATIONS ON FOIA REQUESTS -- RECEIVED, PROCESSED, AND PENDING CONSULTATIONS**

Agency / Component	Number of Consultations Received from Other Agencies that were <u>Pending</u> at the Agency as of <u>Start</u> of the Fiscal Year	Number of Consultations <u>Received</u> from Other Agencies During the Fiscal Year	Number of Consultations Received from Other Agencies that were <u>Processed</u> by the Agency During the Fiscal Year	Number of Consultations Received from Other Agencies that were <u>Pending</u> at the Agency as of <u>End</u> of the Fiscal Year
AFRC	1	0	1	0
ARC	0	0	0	0
GRC	0	0	0	0
GSFC	0	0	0	0
HQ	0	5	5	0
JPL	0	0	0	0
JSC	0	0	0	0
KSC	0	0	0	0
LaRC	0	0	0	0
MSFC	0	0	0	0
				0
NSSC	0	0	0	0
OGC	0	0	0	0
OIG	0	1	1	0
SSC	0	0	0	0
AGENCY OVERALL	1	6	7	0





**XII.D.(1). COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT -- REQUESTS RECEIVED AND PROCESSED**

Agency / Component	NUMBER OF REQUESTS <u>RECEIVED</u>		NUMBER OF REQUESTS <u>PROCESSED</u>	
	Number Received During Fiscal Year from Last Year's Annual Report	Number Received During Fiscal Year from Current Annual Report	Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report
AFRC	11	8	11	8
ARC	44	48	42	49
GRC	24	18	23	16
GSFC	117	90	113	84
HQ	423	294	400	313
JPL	57	55	56	56
JSC	118	138	112	146
KSC	65	55	68	57
LaRC	47	38	43	41
MSFC	65	39	60	39
NSSC	26	13	25	12
OGC	0	0	0	0
OIG	52	46	48	48
SSC	13	11	15	11
AGENCY OVERALL	1,062	853	1,016	880

**XII.D.(2). COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT -- BACKLOGGED REQUESTS**

Agency / Component	Number of Backlogged Requests as of End of the Fiscal Year from Previous Annual Report	Number of Backlogged Requests as of End of the Fiscal Year from Current Annual Report
AFRC	0	0
ARC	0	3
GRC	0	0
GSFC	1	8
HQ	4	7
JPL	0	0
JSC	5	4
KSC	0	1
LaRC	1	0
MSFC	0	3
NSSC	0	0
OGC	0	0
OIG	0	1
SSC	0	0
AGENCY OVERALL	11	27

**XII.E.(1). COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT -- APPEALS RECEIVED AND PROCESSED**

Agency / Component	NUMBER OF APPEALS <u>RECEIVED</u>		NUMBER OF APPEALS <u>PROCESSED</u>	
	Number Received During Fiscal Year from Last Year's Annual Report	Number Received During Fiscal Year from Current Annual Report	Number Processed During Fiscal Year from Last Year's Annual Report	Number Processed During Fiscal Year from Current Annual Report
OGC	24	8	22	14
OIG	3	1	3	1
AGENCY OVERALL	27	9	25	15

**XII.E.(2). COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT -- BACKLOGGED APPEALS**

Agency / Component	Number of Backlogged Appeals as of End of the Fiscal Year from Previous Annual Report	Number of Backlogged Appeals as of End of the Fiscal Year from Current Annual Report
AFRC	0	0
ARC	0	0
GRC	0	0
GSFC	0	0
HQ	0	0
JPL	0	0
JSC	0	0
KSC	0	0
LaRC	0	0
MSFC	0	0
NSSC	0	0
OGC	0	0
OIG	0	0
SSC	0	0
AGENCY OVERALL	0	0