

National Aeronautics and Space Administration
Kennedy Space Center
Kennedy Space Center, FL 32899



April 7, 2016

Reply to Attn of:

CC-A

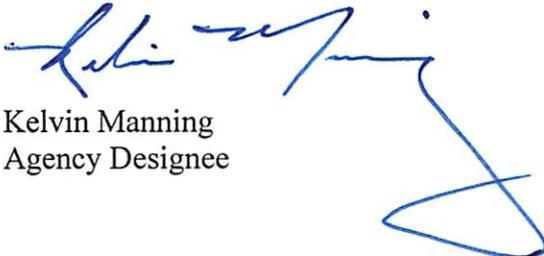
TO: All NASA Employees
FROM: AA-B/Associate Director
SUBJECT: Determination Regarding Attendance by NASA Employees at the Government and Industry Reception, April 27, 2016

On April 27, 2016, ASRC Federal Space and Defense (ASRC) will host a Government and Industry Reception to celebrate the establishment of its Eastern College Apprentice program and ASRC's work on Orion. The reception will be held at Exploration Tower, from 5:30 p.m. to 7:30 p.m., Cape Canaveral, Florida.

Approximately 150 guests have been invited to this event. The guests include NASA and other Federal agency personnel, state and local government officials, representatives from industry, and members of academia. The value of the reception, which include all food and refreshments, will be approximately \$38 a person.

In accordance with 5 C.F.R. § 2635.204(g)(3)(i), Widely Attended Gatherings and Other Events, I find these events meet the requirements of a *widely attended gathering*, and I further determine that there is an Agency interest in having NASA personnel attend these events. These events will provide NASA employees a forum to disseminate information on the International Space Station, Orion, and NASA's other ongoing activities and to discuss matters of interest to NASA with a diverse group of fellow attendees. Accordingly, NASA employees who have been invited to attend may accept free attendance to these events for themselves and a guest.

However, NASA employees whose duties may substantially affect the sponsor, such as by way of procurement duties or administration of Space Act agreements, should seek an individual determination pursuant to 5 C.F.R. § 2635.204(g)(3)(i) regarding participation in the event from their local Ethics Counselor to attend. Moreover, NASA employees in non-career positions who are required to sign the ethics pledge under Executive Order 13490, may only attend if they reimburse the sponsor the value of the events and any gift items accepted for themselves and an accompanying guest. An honor basket will be available for reimbursement.



Kelvin Manning
Agency Designee