

**ANNEX
BETWEEN
THE NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
AMES RESEARCH CENTER
AND
CHABOT SPACE & SCIENCE CENTER
UNDER SPACE ACT UMBRELLA AGREEMENT NO. 34094, DATED 2/8/2021
(ANNEX NUMBER 3)**

ARTICLE 1. PURPOSE

This Annex shall be for the purpose of NASA Ames Research Center (“ARC”) and Chabot Space and Science Center (“CSSC”) participating in the NASA-Chabot High School Learning Experience (“NASA-CHSLE”). The goal of this partnership is to engage students in authentic learning experiences with NASA’s people, content and facilities to build a future STEM workforce. This partnership engages students in CSSC’s Galaxy Explorers Program to participate in virtual and hands-on projects to spark curiosity and innovation through the boundless areas of study performed at ARC. CSSC’s Galaxy Explorers program invites students from local communities to participate in special interest teams, attend workshops aimed at workforce readiness, and support museum exhibitions to further community outreach. CSSC and ARC’s existing bidirectional relationship provides a foundation for engaging CSSC students in high school learning experiences while expanding each Parties’ reach in the community. Students then become Community Anchors to further outreach about the work being done at CSSC and ARC.

Work under this Annex could include student engagement on projects across all areas of research at ARC, including but not limited to Aeronautics, Engineering, Future of Work, and Earth Sciences. Students may engage in hands-on projects that do not present a hazardous environment, as determined by ARC’s Safety office, as well as the federal and state guidelines for minors in work environments. In some cases, ARC may provide materials or equipment to students to assist with the completion of projects. Tangible work products may be produced, including fabricated physical items and written products, including but not limited to, white papers, presentations, reports, or copy. Other tangible work products may be produced, such as digital media, computer code, or graphics, including but not limited to, digital graphics, hand-drawings, and computer mock-ups. Students in the cohort that participate in onsite activities and utilize NASA resources will apply through the standard NASA STEM Gateway process. Other students who participate in the virtual cohort based at Chabot may also engage in virtual projects utilizing information that is publicly available. In addition, students may have opportunities to contribute to mission-enabling activities that support ARC’s broader operations. These projects may include work with organizations such as the Office of STEM Engagement, the Office of Communications, and other mission-enabling divisions, providing exposure to cross-functional efforts that advance NASA’s mission.

The legal authority for this Annex, consistent with the Umbrella Agreement, is in accordance with the Space Act, Other Transactions Authority (OTA), 51 U.S.C. § 20113(e).

ARTICLE 2. RESPONSIBILITIES

A. NASA ARC will use reasonable efforts to:

1. Provide a point-of-contact at ARC for communication regarding this activity.
2. Provide regular status updates and coordination on the projects to CSSC.
3. Coordinate with CSSC to determine the number of students that NASA can reasonably accommodate in a given term.
4. Identify and solicit mentors with projects that are suitable and scalable for CHSLE Galaxy Explorers students.
5. Ensure students are provided with safe working conditions.
6. Support the planning of in-person or virtual events relevant to the program, including student interviews, meet and greets, or culminating events.
7. Manage the application process for both hybrid and virtual applicants, ensuring a clear and consistent experience across cohorts. Oversee the issuance of stipends for hybrid participants in alignment with program requirements and timelines.
8. Coordinate student access to ARC through the ARC Badging Office in order to enable CSSC students to participate in on-site meetings and use/view equipment and hardware applicable to their projects, with oversight by the NASA employee(s) responsible for the equipment.
9. Communicate ARC rules and regulations applicable to interns, including Safety, Anti-Harassment, and Communications/Export Control.

B. Partner will use reasonable efforts to:

1. Provide a point-of-contact at CSSC for ARC for communication and coordination regarding this activity, including but not limited to:
 - a. Status updates.
 - b. Providing instruction to CSSC students on appropriate code of conduct and integrity of work.
2. Coordinate with ARC to determine how many students are eligible and available to participate in the High School Learning Experience.
3. Choose students with the minimum qualifications appropriate to participate in projects relevant to the competencies of NASA ARC mentors' work.
4. Host a meeting between ARC mentors and CSSC students to support mentor-mentee matching.
5. Provide transportation for CSSC students to and from ARC on agreed-upon weekly days for on-site work.
6. Provide lunches to CSSC students on days that CSSC students are on-site at ARC.
7. Provide progress report to NASA ARC Point-of-Contact on student projects.
8. Host a culminating event at CSSC to showcase the work product of CSSC students who complete the High School Learning Experiences.

9. Provide feedback to ARC about the program and measurable improvement of workforce readiness among students completing the program.

ARTICLE 3. SCHEDULE AND MILESTONES

The planned major milestones for the activities for this Annex defined in the "Responsibilities" Article are as follows:

Milestone (Joint)	Est. Completion Date
Confirm availability of resources and labor needed to facilitate program for following Summer term	November but not later than end of December of each effective year
Identify management points-of-contact to regularly coordinate with	30 days from confirmation of resources
Identify schedule of program and deliverables	30 days from confirmation of resources
Identify file-sharing resource for ease of document transfer between CSSC and ARC	30 days from confirmation of resources
Maintain regular meetings to provide status updates and facilitate any needed coordination between CSSC and ARC	Monthly
Term Start	Dependent upon OSTEM Internship Term Dates
Term End	Dependent upon OSTEM Internship Term Dates
NASA-CHSLE Student Showcase (final deliverable)	Dependent upon OSTEM Internship Term Dates
Debrief Report and Lessons Learned Document	September of each effective year

ARTICLE 4. FINANCIAL OBLIGATIONS

There will be no transfer of funds between the Parties under this Agreement and each Party will fund its own participation. All activities under or pursuant to this Agreement are subject to the availability of funds, and no provision of this Agreement shall be interpreted to require obligation or payment of funds in violation of the Anti-Deficiency Act, (31 U.S.C. § 1341).

ARTICLE 5. INTELLECTUAL PROPERTY RIGHTS - DATA RIGHTS

A. Data produced under this Annex which is subject to paragraph C. of the Intellectual Property Rights - Data Rights Article of the Umbrella Agreement will be protected for the period of one year.

B. Under paragraph H. of the Intellectual Property Rights - Data Rights Article of the Umbrella Agreement, Disclosing Party provides the following Data to Receiving Party. The lists below may not be comprehensive, are subject to change, and do not supersede any restrictive notice on the Data provided.

1. Background Data:

The Disclosing Party's Background Data, if any, will be identified in a separate technical document.

2. Third Party Proprietary Data:

The Disclosing Party's Third Party Proprietary Data, if any, will be identified in a separate technical document.

3. Controlled Government Data:

The Disclosing Party's Controlled Government Data, if any, will be identified in a separate technical document.

4. The following software and related Data will be provided to Partner under a separate Software Usage Agreement:

None

ARTICLE 6. TERM OF ANNEX

This Annex becomes effective upon the date of the last signature below ("Effective Date") and shall remain in effect until the completion of all obligations of both Parties hereto, or one year from the Effective Date, whichever comes first, unless such term exceeds the duration of the Umbrella Agreement. The term of this Annex shall not exceed the term of the Umbrella Agreement. The Annex automatically expires upon the expiration of the Umbrella Agreement.

ARTICLE 7. TERMINATION

Either Party may unilaterally terminate this Annex by providing thirty (30) calendar days written notice to the other Party.

ARTICLE 8. POINTS OF CONTACT

The following personnel are designated as the Points of Contact between the Parties in the performance of this Annex.

Management Points of Contact

NASA Ames Research Center

Nahri Ahn

Agreement Manager

Moffett Field, CA 94035

Chabot Space & Science Center

Michelle Chen

Director, Oakland Space Academy

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Technical Points of Contact

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Chabot Space & Science Center
Tyler Novet
Oakland Space Academy Program
Manager
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tnovet@chabotspace.org

ARTICLE 9. MODIFICATIONS

Any modification to this Annex shall be executed, in writing, and signed by an authorized representative of NASA and the Partner. Modification of an Annex does not modify the terms of the Umbrella Agreement.

ARTICLE 10. SIGNATORY AUTHORITY

The signatories to this Annex covenant and warrant that they have authority to execute this Annex. By signing below, the undersigned agrees to the above terms and conditions.

**NATIONAL AERONAUTICS AND
SPACE ADMINISTRATION
AMES RESEARCH CENTER**

**CHABOT SPACE & SCIENCE
CENTER**

BY: Eugene Tu
Eugene Tu
Center Director

Digitally signed by
Eugene Tu
Date: 2026.06.08
08:56:53 -07'00'

BY: Louise Waters
Louise Waters
Interim Executive Director/CEO

DATE: _____

DATE: 5/20/26