

**SUPERVISOR AND ENGINEERING DIRECTOR'S
SELDP APPLICATION CHECKLIST**

No.	Item	Check Completed
1	Is the nominee a full-time permanent civil servant, grade GS-13, 14, or 15 for NASA employees, and Senior SE's at JPL?	
2	Does the nominee have a Bachelor's in engineering or AST equivalent?	
3	Have you assessed the systems engineering knowledge, skills and abilities the nominee will need to successfully run programs and projects 18 to 24 months from now; and the knowledge, skills and experience the nominee needs to obtain to support these goals?	
4	Has the nominee had NASA-wide exposure, and possesses expanded systems engineering, leadership skills and experience?	
5	Has the nominee demonstrated the leadership behaviors and aptitude listed on Attachment A, Selection Criteria?	
6	Has the nominee graduated from their Center's systems engineering program, or can they demonstrate through their experience, training and education that they have this knowledge and experience?	
7	Has the nominee taken the prerequisite APPEL SE training including Foundation of Aerospace at NASA, Project Management and Systems Engineering and Fundamentals of Systems Engineering or equivalent? If not, do they have the experience that shows they do not require this training to be successful in the program?	
8	Have you identified potential positions where the nominees' training and experience can be applied upon return, and have you talked to your nominee about what they need to focus on developing during the program to meet these needs?	
9	Have you discussed with your Center SELDP Advocate the type of assignment that will help you meet your mission and your nominee's developmental needs?	
10	Are you prepared to fully release your nominee from their current assignment(s) for 6 to 12 months?	
11	Have you reviewed the SELDP Call Letter and are you aware of the Center's funding requirements?	
12	Have you reviewed the SELDP Schedule, Attachment B, and confirmed the nominee can attend the required interviews and Orientation?	