

CHAPTER 4**SPECIAL ACCOUNTS**0401 WORKING CAPITAL FUNDS (WCF)

040101. Congress established the NASA WCF on February 20, 2003, with enactment of the FY 2003 Appropriations Act (Public Law 108-7). The WCF includes selected agency-wide operations and functions that produce products or provide services on a recurring basis. Income is derived from its operations and is available to finance continuing operations without a fiscal year limitation. The two business entities that NASA operates under the WCF authority are listed below.

- A. Scientific and Engineering Workstation Program (SEWP)
- B. NASA Shared Services Center (NSSC)

040102. Appropriation. NASA did not receive a cash corpus for WCF operations. However, in the OMB and President's budget submissions, the agency may request an appropriation of funds in account 80X4546 to supplement its resources when it is projected that the level of cash available to pay operating and capital expenses will be insufficient at any time during the year of execution for the WCF activity to remain solvent. NASA policy on WCF pricing and rate management is contained in FMR Volume 17, *Working Capital Fund Policies and Requirements*.

040103. Budget Overview. WCF businesses are required to comply with all NASA guidance on budget formulation, execution, and WCF activities. The annual budget submissions provided to OMB and Congress for each NASA WCF business entity present official management cost goals. The budget submissions include two primary components – the operating budget and the capital budget – and must be developed on a break-even basis.

A. Operating Budget. The WCF operating budget is a performance budget that contains the annual costs of operating each WCF business entity, including depreciation and amortization expenses. The performance budget must be in compliance with other chapters of this volume.

B. Capital Budget. The capital budget represents the amount of NASA WCF resources authorized for acquiring capital assets. It shall not be used to establish a new or expanded organic capability except as specifically approved in a capital budget. Funds used to acquire capital assets shall normally be obtained from prices or rates, which may include a capital surcharge or an amount charged to recover depreciation expenses. Additional information on the WCF capital budget may be found in FMR Volume 17.

0402 GRANTS

040201. Each grant program has unique requirements for providing resource estimations and should be handled in accordance with the requirements set forth by the entity providing the grants. The grant program estimates are included as part of the appropriated direct project budget submissions. For additional grants requirements refer to FMR Volume 14, *Grant Financial Management*.